



THE LONDON BOROUGH
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DATE: 20th June 2011

To: Members of the
**PUBLIC PROTECTION AND SAFETY POLICY DEVELOPMENT AND SCRUTINY
COMMITTEE**

Councillor Douglas Auld (Chairman)
Councillor Kate Lymer (Vice-Chairman)
Councillors Kathy Bance, Jane Beckley, John Canvin, Peter Fortune, Gordon Norrie,
Richard Scoates and Harry Stranger

Non-Voting Co-opted Members –

Judith Cross, Bromley Community Engagement Forum
Cora Green, Bromley Victim Support
Dr Robert Hadley, Bromley Federation of Residents Associations
Clifford Longley, Bromley Neighbourhood Watch

A meeting of the Public Protection and Safety Policy Development and Scrutiny
Committee will be held at Bromley Civic Centre on **TUESDAY 28 JUNE 2011 AT
7.00 PM**

MARK BOWEN
Director of Resources

*Copies of the documents referred to below can be obtained from
www.bromley.gov.uk/meetings*

PART 1 AGENDA

Note for Members: Members are reminded that Officer contact details are shown on each report and Members are welcome to raise questions in advance of the meeting.

STANDARD ITEMS

- 1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF ALTERNATE MEMBERS**
- 2 DECLARATIONS OF INTEREST**
- 3 APPOINTMENT OF CO-OPTED MEMBERS FOR 2011/2012 (Pages 3 - 6)**
- 4 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC
ATTENDING THE MEETING**

To hear questions to the Committee received in writing by the Democratic Services Team by 5pm on Wednesday 22nd June 2011 and to respond.

- 5 **MINUTES OF THE PUBLIC PROTECTION AND SAFETY PDS COMMITTEE MEETING HELD ON 23RD MARCH AND 4TH APRIL 2011** (Pages 7 - 18)
- 6 **MATTERS ARISING FROM PREVIOUS MEETINGS** (Pages 19 - 22)
- 7 **BOROUGH COMMANDER UPDATE**

HOLDING THE PORTFOLIO HOLDER TO ACCOUNT

- 8 **QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING**

To hear questions to the Public Protection and Safety Portfolio Holder received in writing by the Democratic Services Team by 5pm on Wednesday 22nd June 2011 and to respond.

- 9 **PUBLIC PROTECTION AND SAFETY PORTFOLIO - PREVIOUS DECISIONS** (Pages 23 - 26)

PRE-DECISION SCRUTINY OF PORTFOLIO HOLDER REPORTS

The Public Protection and Safety Portfolio Holder to present scheduled reports for pre-decision scrutiny on matters where he is minded to make decisions.

- a **FIRE RISK REDUCTION OFFICER PROPOSAL** (Pages 27 - 32)
 - b **PROVISIONAL OUTTURN 2010/11** (Pages 33 - 40)
 - c **REVIEW OF CCTV AND GATEWAY REPORT FOR THE TENDER OF THE CCTV SERVICES** (Pages 41 - 54)
 - d **PORTFOLIO PLAN** (Pages 55 - 66)
- 11 **SCRUTINY OF THE AGENDA FOR THE MEETING OF SAFER BROMLEY PARTNERSHIP ON 30TH JUNE 2011** (Pages 67 - 68)

POLICY DEVELOPMENT AND OTHER ITEMS

- 12 **EHTS ENFORCEMENT ACTIVITY - 6 MONTH UPDATE** (Pages 69 - 102)
- 13 **SCHEDULE OF VISITS**
A schedule of visits will be circulated at the meeting.
- 14 **WORK PROGRAMME** (Pages 103 - 112)

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Report No.
RES11047

London Borough of Bromley

Agenda
Item No.

PART 1 - PUBLIC

Decision Maker: Public Protection and Safety PDS Committee

Date: 28th June 2011

Decision Type: Non-Urgent Non-Executive Non-Key

Title: APPOINTMENT OF CO-OPTED MEMBERS 2011/12

Contact Officer: Helen Long, Senior Democratic Services Officer
Tel: 020 8313 4595 E-mail: Helen.Long@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Resources

Ward: All

1. Reason for report

The Committee needs to formally re-appoint its non-voting Co-opted Members for the 2011/12 Council Year. It is proposed that, subject to their agreement, the Co-opted Members who served on the Committee in 2010/11 are re-appointed, with the exception of the Bromley Youth Council where nominations have yet to be received.

2. **RECOMMENDATION(S)**

2.1. That Co-opted Members be appointed, in a Non-voting capacity, as set out below:

Nominating Organisation	Co-opted member
Bromley Neighbourhood Watch Association	Mr Clifford Longley
Bromley Federation of Residents Associations	Dr. Robert Hadley
Bromley Victim Support	Ms Cora Green
Bromley Community Engagement Forum	Judith Cross

Corporate Policy

1. Policy Status: Existing policy. The Council's Constitution enables all PDS Committees to appoint non-voting co-opted members.
 2. BBB Priority: Excellent Council.
-

Financial

1. Cost of proposal: No cost
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £476,706 (2009/10)
 5. Source of funding: Existing budgets
-

Staff

1. Number of staff (current and additional): There are 14 posts in the Democratic Services Team (11.89 fte, of which 10 fte are dedicated to committee support).
 2. If from existing staff resources, number of staff hours: N/A
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Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is not applicable. This report does not involve an Executive decision
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is primarily for the benefit of Members of the Committee, to enable them to plan their future meetings.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Confirmation is currently being sought from Co-opted members and their alternates that they wish to continue to serve. Any developments will be reported at the meeting. It is proposed that the following Co-opted Members and alternates are appointed for 201/12 -

Nominating Organisation	Co-opted member
Bromley Neighbourhood Watch Association	Mr Clifford Longley
Bromley Federation of Residents Associations	Dr. Robert Hadley
Bromley Victim Support	Ms Cora Green
Bromley Community Engagement Forum	Judith Corss

Non-Applicable Sections:	Policy/Legal/Financial/Personnel
Background Documents: (Access via Contact Officer)	Previous reports on the appointment of Co-opted Members

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PUBLIC PROTECTION AND SAFETY POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Minutes of the meeting held at 7.00 pm on 22 March 2011

Present:

Councillor Tim Stevens J.P. (Chairman)
Councillor Douglas Auld (Vice-Chairman)
Councillors Kate Lymer, Will Harmer, Kathy Bance and
John Canvin

Cora Green

Also Present:

Councillor Peter Fookes, Councillor Peter Morgan,
Councillor Michael Tickner, Charles Griggs and Sue
Cooper

STANDARD ITEMS

87 APOLOGIES FOR ABSENCE AND NOTIFICATION OF ALTERNATE MEMBERS

Apologies were received from Councillor Peter Fortune and Councillor Roxhannah Fawthrop attended as his alternate. Apologies were also received from Councillors Hastings and Stranger. Judith Cross from Bromley Community Engagement Forum also sent apologies.

88 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

89 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING

None.

90 MINUTES OF THE PUBLIC PROTECTION AND SAFETY PDS COMMITTEE MEETING HELD ON 1st FEBRUARY 2011

The Committee considered the minutes of the meeting held at 7pm on 1st February 2011.

RESOLVED that the minutes of the meeting held on 1st February 2011 be agreed.

91 MATTERS ARISING FROM PREVIOUS MEETINGS

Members considered matters arising from previous meetings.

92 CHAIRMAN'S UPDATES

That Chairman advised that Elaine Morgan had produced a briefing paper giving an update on the Youth Offending Team. This was supported by a letter from the Courts Service giving positive feedback on the role of YOT in the courts.

The Chairman was pleased to see the improvements in YOT and congratulated officers on "moving forward" and improving the service.

93 AGENDA FOR THE SAFER BROMLEY PARTNERSHIP MEETING - 24TH MARCH 2011

Members considered the agenda of the meeting of the Safer Bromley Partnership meeting to be held on 24th March 2011.

The Portfolio Holder explained that a number of the items were also on this agenda. He was expecting Jill Locket from SLAM to attend.

94 WITNESS SESSIONS

The Committee received presentations from Victim Support and Affinity Sutton. Members of the Committee questioned both parties and the presentations are attached as appendices to these minutes.

HOLDING THE PORTFOLIO HOLDER TO ACCOUNT

95 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING

There were no questions to the Portfolio Holder from members of the Public and Councillor attending the meeting.

96 PUBLIC PROTECTION AND SAFETY PORTFOLIO - PREVIOUS DECISIONS

The Committee noted a decision taken by the Public Protection and Safety Portfolio Holder since the Committee's last meeting on 1st February 2011.

RESOLVED that the decision be noted.

A) BUDGET MONITORING REPORT 2010/11

The Committee considered a report which gave an update on the latest budget monitoring position for 2010/11 for the Public Protection and Safety Portfolio based on expenditure and income to 31st January 2011 which showed a projected overspend of £10,000 due to a reduction in income from licensing. Officers explained that this would be offset against an under spend on the “Smoke free” initiative.

With regard to dogs the Director reported that this was now in hand and that they were now using kennelling in Southwark which was a saving on the previous kennel expenses.

RESOLVED that the Portfolio Holder be recommended to endorse the latest budget monitoring projection for the Public Protection and Safety Portfolio

B) ANTI-SOCIAL BEHAVIOUR STRATEGY - GOVERNMENT CONSULTATION

The report provided an outline of the Government’s recent consultation process to identify changes to how Anti-Social Behaviour was tackled and what powers would be available to local Council’s and Partners in reducing the harm caused by anti-social behaviour. The consultation was attached to the report.

The Vice-chairman asked, in relation to point 3.3 in the report, how they would make the informal and out-of-court tools for dealing with anti social behaviour more rehabilitative and restorative. The Head of Community Safety explained that there was nothing in the consultation to support this other than citizens’ panels. He added that the mentoring scheme could be crucial in the success of the behaviour strategy.

RESOLVED that:

- (a) the comments of the Committee on the Government’s consultation document “More Effective Response to Anti-Social Behaviour” be noted; and**
- (b) the key elements identified by the Committee be included in the response from the London Borough of Bromley to the Government’s consultation document.**

97 PREVENT GRANT 2010/2011 AND LAA REWARD MONEY

The Committee considered proposals for the drawing down and allocating funds to the Public Protection and Safety Portfolio. In relation to the Prevent Grant allocation, the proposal built on the previous report to the Public Protection and Safety Policy Development and Scrutiny Committee on 14 December 2010. In relation to the Local Area Agreement Reward funding the report included proposals to allocate funds to support the ongoing provision of the Domestic Abuse Advocacy service and also the continuation of funding for the Safer Bromley Van until March 2013.

Members were happy to support all the proposals, in particular the Bromley Van as Cora Green, co-opted member representing Bromley Victim Support had outlined how important this was in delivering their services to their clients. They were also keen to see the mentoring scheme being supported.

RESOLVED that:

- 1. The report is noted.**
- 2. The Portfolio Holder is asked to:**
 - 1.1 Request the Executive to agree the release of the non-ring fenced Prevent monies of £138k held in the 2010/11 Central Contingency Sum for the mentor scheme for the period April 2011 until March 2014 as detailed in 3.5.**
 - 1.2 Request the Executive to agree the release of £315k from the LAA monies to provide £240,000 funding for Domestic Abuse Advocacy scheme between April 2011 and March 2014 and £75,000 for the Safer Bromley Van project between April 2011 and March 2013.**

A) REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA) - PROPOSAL FOR LEGISLATIVE CHANGE

The Director of Legal, Democratic and Customer Services advised the Committee of the proposed legislative changes to the procedures under the Regulation of Investigatory Powers Act (RIPA) 2000.

The consultation relating to proposed changes to the Management and reduction of Anti-social behaviour "More Effective Response to Anti-Social Behaviour" was attached to the report for consideration by members.

Members felt that with the proposals protocols would need to be established with the courts. As Ulanta Meseter represented the Courts on the Safer Bromley Partnership it was agreed that this might be the opportunity to discuss a possible approach.

The Committee felt that agreed that the powers should be used “sensibly” but would be useful for issues such as alcohol, underage drinking and use of fireworks.

RESOLVED that the report be noted.

98 UPDATE ON THE RECOMMENDATIONS FORM THE BECKENHAM AND WEST WICKHAM TOWN CENTRE WORKING PARTY

The Assistant Director of Public Protection submitted a report which gave an update on the actions taken by Public Protection regarding the recommendations of the Member Working Group review of Beckenham and West Wickham town centres as they related to the Public Protection and Safety Portfolio.

Councillor Tickner addressed the committee in his capacity as Chairman of the Working Party. The following issues were raised:

3.5 Planning and Licensing - The strengthening of the licensing Policy with effect from January 2011 had been welcomed and Councillor Tickner thanked officers.

3.8 Public Protection and Safety -Best Bar none- This was running again in Bromley and Orpington but if it proved successful it may be rolled out borough wide.

3.9 Control of private alleyways – Councillor Tickner asked if the council could force alleyways to be locked to stop rough sleeping and fly tipping. Officers explained that they could only impose gating orders on registered alleyways.

3.11 Policing – Councillor Tickner commented that Beckenham needed more policing on Thursdays, Fridays and Saturdays as these days tended to be busy. A police presence was needed until 2am.

3.13 Street Pastors - Councillor welcomed the introduction of Street Pastors

3.14/3.15 Police Shops – Councillor was concerned that these were not open longer hours. Commander Griggs explained that West Wickham had a limited counter service. When consulted the public had requested more police officers in the local community. The purpose of the Police Shops was for Officers to have a base from which to patrol. This also saved time in that officers went straight to the Police shop rather than go to the Police station at Bromley first.

3.18 Street Cleaning – Safer Neighbourhood team members could Issue Fixed Penalty Notices (FPN). Councillor Tickner asked for statistics on the number of FPN's issued within a certain time frame.

3.24 Notice Boards – these were, in some cases, looking neglected and the information displayed was out of date. It was agreed that a list of all the notice boards and the responsible officer would be circulated. Officers reported that there was a map of all the notice boards and officers were working on a system for ensuring all information was up to date.

The Chairman congratulated officers for dealing with the items raised by the Working Party and asked for an update in 12 months.

RESOLVED that the report be noted.

99 CHAIRMAN'S ANNUAL REPORT

The Chairman of the Public Protection and Safety Policy Development and Scrutiny Committee submitted his annual report. He highlighted the achievements of the Committee in the 2010/11 municipal year.

He felt that the Portfolio was truly cross cutting and thanked fellow Councillors, co-opted Committee members for all their hard work and support and for the dedication, commitment and support of officers.

RESOLVED that the report is noted.

100 SCHEDULE OF VISITS

The Chairman reported that he, the Vice-Chairman and the Portfolio Holder would be visiting a bail hostel on 1st April. The time was still to be confirmed.

The visit to the Lambeth Control room needed to be set. Officers would liaise with the Police for a suitable date.

South London and Maudsley Trust (SLAM) were going to be making a presentation to a joint meeting of the Public Protection and Safety Policy Development and Scrutiny Committee and the Adult and Community Services Committee on 4th April. At this meeting the Chairman would request a visit to SLAM.

101 WORK PROGRAMME

The Committee considered its Work Programme for 2010/11. It was noted that the next meeting of the Committee could take place on 4th April 2011 and would be a joint meeting with the Adult and Community Policy Development and Scrutiny Committee.

At the time of the meeting the programme of meetings had still not been finalised. The Chairman explained that he would like to continue with the "Thematic" approach and suggested Youth Offending and the Probation Service. When asked for suggestions the members felt the following would

be beneficial either for “themes” or for areas where they would like a report to committee:

- Fire Service (t include a visit)
- Summary of Achievements of the Policy Development and Scrutiny Committee over the last 3 years.
- Put crime data on each meeting as the statistics were available. This would come under Chairman’s updates.
- Ask all presenters to explain in their presentations how they measure success.
- Set up a budget working group to work with officers to identify where further cuts could be made.

RESOLVED that the Work Programme, including the above additions, for the Public Protection and Safety PDS Committee be approved.

The Meeting ended at 9.38 pm

Chairman

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**PUBLIC PROTECTION AND SAFETY POLICY DEVELOPMENT AND
SCRUTINY COMMITTEE**

Minutes of the meeting held at 6.00 pm on 4 April 2011

Present:

Councillor Tim Stevens J.P. (Chairman)
Councillor Douglas Auld (Vice-Chairman)
Councillors David Hastings, Harry Stranger, Kate Lymer,
Peter Fortune, Will Harmer, Kathy Bance and John Canvin

Dr Robert Hadley

Also Present:

Councillor Peter Morgan

STANDARD ITEMS

**102 APOLOGIES FOR ABSENCE AND NOTIFICATION OF
ALTERNATE MEMBERS**

Apologies for absence were received from Clifford Longley. Mr Alf Kennedy acted as his alternate.

103 DECLARATIONS OF INTEREST

Councillor Hastings declared a personal interest as his wife is employed by SLAM.

104 SLAM - LEARNING FROM ABSCONDING

Tom Fahey, Clinical Director Forensic Services of South London and Maudsley addressed the committee. He updated Members on developments and Improvements since the Trust last addressed the committee in March 2010.

The "Buddi" system, which the Trust commenced using in 2010 and which was outlined to members in March 2010 was working well. The system was used for patients with moderate to medium risk and also for higher risk patients. The system was a "state of the art" tracking device for use with mental health patients. It enabled the patient's location to be identified to within 50 yards. It recorded and time logged movements so it was possible to track a patient's journey and timescale at any point during their leave. The devices were tamper proof and alerted the monitoring system of any attempt at removal.

Most patients had welcomed it but there were a few patients who had instructed lawyers as they felt it was against their Human Rights to be “monitored”. The challenges were also about consent and SLAM lawyers were currently looking at the levels of consent that were needed. He added that it was in the patients’ best interests and safety that the system was used.

Since the introduction there had been very few patients who had breached the conditions of their leave and due to the Systems GPS tracking staff were able to locate them quickly and they were escorted back to the hospital. In all cases the protocols agreed with Ward Councillors had been followed. The number of incidents occurring during leave from River House had halved since the introduction of the “Buddi”. The numbers of “abscond” incidents had almost halved and the actual number of incidents had reduced by 80%.

The Chairman of the Public Protection and Safety Policy Development and Scrutiny Committee thanked the members of SLAM for attending the meeting and giving an update.

The Vice Chairman of the Public Protection and Safety Policy Development and Scrutiny Committee asked about the reference in the report that a management specialist was taking over the prosecution of cases. He asked if the CPS would still have the input. David Smith from the Metropolitan Police explained that there was a permanent CPS lawyer now based at Bromley Police Station but explained that there were few cases that would get to the prosecution stage.

When asked about the costs of the “Buddi” system, Slam explained it was £100 a month to rent the units and £115,000 had been spent in the last year on technology and staff training.

Members raised concern about violence towards the public and also to themselves. Prof. Fahy explained that SLAM were building links with other services to scientifically evaluate the “Buddi” system. There had been improvements in the system such as portable charger.

SLAM was then asked about how they monitor patients’ medication when they are on leave Prof. Fahy explained that most medication is given by a fortnightly injection. When patients were discharged they usually went into a hostel or supported living where their medications could be properly monitored.

Members raised concerns how and for how long the data of patients’ movements was kept. Prof. Fahy responded that the data was stored by the security company but was only kept for the duration the patient remained at the hospital.

The Chairman of the ACS Policy Development and Scrutiny Committee felt that, with the changes in the service, it would be interesting for her committee to have an opportunity to scrutinise the changes.

The Public Protection and Safety Policy Development and Scrutiny Committee Chairman asked about a visit by members to SLAM. He had tried to arrange a visit after SLAM attended in 2010 but it had not been arranged. Jill Locket stated that this would definitely be arranged and that the clerk would contact her to arrange a date.

The Public Protection and Safety Policy Development and Scrutiny Committee Chairman thanked SLAM for an excellent update report and requested a further update in 12 months time.

RESOLVED that the report is noted.

The Meeting ended at 6.32 pm

Chairman

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Agenda Item 6

Report No.
RES11050

London Borough of Bromley

Agenda
Item No.

PART 1 - PUBLIC

Decision Maker: Public Protection and Safety PDS Committee

Date: 28th June 2011

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **MATTERS ARISING FROM PREVIOUS MEETINGS**

Contact Officer: Helen Long, Democratic Services Officer
Tel: 020 8313 4595 E-mail: helen.long@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Resources

Ward: All

1. Reason for report

At each meeting the Committee reviews matters arising from previous meetings that are still outstanding or active.

2. **RECOMMENDATION(S)**

That the Committee reviews progress with matters arising from its recent meetings.

Corporate Policy

1. Policy Status: Existing policy. "Building a Better Bromley"
 2. BBB Priority: Excellent Council.
-

Financial

1. Cost of proposal: No cost
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £434,444 (controllable budget)
 5. Source of funding: Existing Budget
-

Staff

1. Number of staff (current and additional): There are 10 posts in the Democratic Services team.
 2. If from existing staff resources, number of staff hours: Maintaining the matters arising report takes less than an hour per meeting.
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Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is not applicable. This report does not involve an Executive decision
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is primarily intended for Members of the PDS Committee.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

- 3.1 The Committee normally considers a report on matters arising from previous meetings. This report covers not only current outstanding matters but reviews the Committee's activity during 2010/11 – see **Appendix 1**.
- 3.2 In addition to the issues summarised in the appendix, the Committee received reports at most meetings on matters arising from previous meetings, the work programme and budget monitoring and had the opportunity to pre-scrutinise the Portfolio Holder's forthcoming agenda. Minutes for these items are only detailed in the appendix when there were specific actions to follow up.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous matters arising reports and minutes of meetings from May 2007 onwards.

<u>Minute Number/Title</u>	<u>Decision</u>	<u>Update</u>
14th December 2010 - Special	A DAT update report be submitted to a future meeting and a visit to be arranged for Members to a drug treatment centre.	TBA
1st February 2011		
84. A Report on the effectiveness of Anti-social Behaviour Orders and Acceptable Behaviour Commitments in the Borough of Bromley.	The Safer Bromley draft Strategy would contain the relevant police statistics relating to ASBO's	Ongoing

LONDON BOROUGH OF BROMLEY

STATEMENT OF EXECUTIVE DECISION

The Portfolio Holder for Public Protection and Safety, Councillor Peter Morgan, has made the following executive decision -

PUBLIC PROTECTION AND SAFETY PORTFOLIO BUDGET MONITORING 2010/11

Decision:

That the latest budget monitoring projection for the Public Protection and Safety Portfolio be endorsed.

Reasons:

The Resources Portfolio Plan for 2010/11 includes the aim of effective monitoring and control of expenditure within budget and includes the target that each service department will spend within its own budget.

The proposed decision was scrutinised by the Public Protection and Safety PDS Committee on 22nd March 2011 and the Committee supported the proposal.

Councillor Peter Morgan
PPS Portfolio Holder

Mark Bowen
Director of Legal, Democratic and Customer Services
Bromley Civic Centre
Stockwell Close
Bromley
BR1 3UH

Date of Decision: 25 March 2011
Implementation Date (subject to call-in): 1 April 2011
Decision Reference: PPS11002

LONDON BOROUGH OF BROMLEY

STATEMENT OF EXECUTIVE DECISION

The Portfolio Holder for Public Protection and Safety, Councillor Peter Morgan, has made the following executive decision -

ANTI-SOCIAL BEHAVIOUR STRATEGY – GOVERNMENT CONSULTATION

Decision:

Members of the Policy Development and Scrutiny Committee are invited to comment on the Government's consultation document "More Effective Response to Anti-Social Behaviour".

Members of the Policy Development and Scrutiny Committee are asked to identify the key elements of the response from the London Borough of Bromley to the consultation document.

Reasons:

Reducing crime and disorder and anti-social behaviour in Bromley are key elements of both Building a Better Bromley and the Safer Bromley Partnership's Community Safety Strategy 2008 – 2011.

Councillor Peter Morgan
PPS Portfolio Holder

Mark Bowen
Director of Legal, Democratic and Customer Services
Bromley Civic Centre
Stockwell Close
Bromley
BR1 3UH

Date of Decision: 25 March 2011
Implementation Date (subject to call-in): 1 April 2011
Decision Reference: PPS11003

LONDON BOROUGH OF BROMLEY

STATEMENT OF EXECUTIVE DECISION

The Portfolio Holder for Public Protection and Safety, Councillor Peter Morgan, has made the following executive decision -

PREVENT GRANT AND LAA REWARD MONEY

Decision:

The Policy Development and Scrutiny Committee is asked to comment on the proposals contained within this report and endorse the recommendations to the Portfolio Holder.

The Portfolio Holder is asked to:

Request the Executive to agree the release of the non-ring fenced Prevent monies of £138k held in the 2010/11 Central Contingency Sum for the mentor scheme for the period April 2011 until March 2014 as detailed in 3.5.

Request the Executive to agree the release of £315k from the LAA monies to provide £240,000 funding for Domestic Abuse Advocacy scheme between April 2011 and March 2014 and £75,000 for the Safer Bromley Van project between April 2011 and March 2013.

Reasons:

Reducing crime and disorder, providing reassurance and making Bromley safer are key elements of both Building a Better Bromley and the Safer Bromley Partnership's Community Safety Strategy 2008 – 2011.

Councillor Peter Morgan
PPS Portfolio Holder

Mark Bowen
Director of Legal, Democratic and Customer Services
Bromley Civic Centre
Stockwell Close
Bromley
BR1 3UH

Date of Decision: 25 March 2011

Implementation Date (subject to call-in): 1 April 2011

Decision Reference: PPS11004

Report No.
ES11084

London Borough of Bromley

PART 1 - PUBLIC

<Please select>

Decision Maker: **Public Protection and Safety Policy Development and Scrutiny Committee**

Date: **28 June 2011**

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **FIRE RISK REDUCTION OFFICER PROPOSAL**

Contact Officer: Colin Newman, Head of Community Safety
Tel: 020 8461 7915 E-mail: colin.newman@bromley.gov.uk

Chief Officer: Nigel Davies, Director, Environmental Services Department

Ward: Borough Wide

1. Reason for report

This report sets out proposals for the creation of the post of Fire Reduction Officer within the London Borough of Bromley. The proposal seeks the allocation of funding from the LAA monies in order to appoint the Officer for a two year period. The project seeks to enhance partnership working and achieve reductions in Dwelling Fires, Non Domestic Building Fires and Rubbish Fires.

2. **RECOMMENDATION(S)**

2.1 The Policy Development and Scrutiny Committee is asked to comment on the proposals contained within this report and the presentation given by the London Fire Brigade Borough Commander.

2.2 The Portfolio Holder is asked to:

Request the Executive to consider the release of £15,000 from the LAA monies to provide funding for a Fire Risk Reduction Officer for a two year period commencing in September 2011.

Corporate Policy

1. Policy Status: N/A.
 2. BBB Priority: Safer Bromley.
-

Financial

1. Cost of proposal: Estimated cost £15,000 over 2 years
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: LAA Reward Monies
 4. Total current budget for this head: £
 5. Source of funding: LAA Reward Monies
-

Staff

1. Number of staff (current and additional): 1
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is not applicable.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Borough Wide
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

- 3.1 This report represents a proposal for the employment of a dedicated Fire Risk Reduction Officer and is based on the contribution that would be made to the strategic aims and objectives of the Safer Bromley Partnership, and the outcomes of Building a Better Bromley.
- 3.2 Arson is a complex issue with a variety of causes varying from vandalism, playing with fire and crime concealment to revenge, fraud and mental illness. Over the last decade the number of fires started by arsonists has doubled. This is why the London Fire and Emergency Planning Authority's (LFEPA) prevention activities specifically include work targeted at reducing arson and work with young people up to the age of eighteen who have been identified as starting deliberate fires. One of the major motivations for this work is the fact that arson attacks and thousands of small arson fires each year have a huge cost in terms of human suffering, and reduction in quality of life quite apart from their direct economic impact. The average total cost of all deliberate fire is over £5,520, the average cost of all deliberate primary fires (excl. vehicles) is £26,140 and the average cost of a vehicle fire is over £4,660 and a deliberate outdoor secondary fire is £1,970. Estimates for deliberate fires tend to be slightly higher than estimates for fires due to the assumption that the damage to property is more widespread as well as additional costs incurred by the criminal justice system.
- 3.3 In Bromley the total number of recorded deliberate fires in 2010/2011 was 505. Bromley has, on average, 11 deliberate fires a week, with the trend showing peaks around the hotter summer months and times when school holidays occur. An example of this can be seen in the month of April 2011 where the borough experienced 76 deliberate fires compared with 12 the previous year.
- 3.4 As the last British Crime survey suggests that 78% of fires go unreported, it is acknowledged that the totals of deliberate fires for the Borough could actually be considerably higher. The cost of deliberate fires is significant both in terms of the economic cost and the costs associated with emotional and community impact of such fires. Nationally, on average it takes 14 days to clear a burnt out vehicle. 90 days to repair a damaged building and 30 days to replace a damaged litter bin. During this period the local residents will have endured the mess and the sight of the burnt out property. Such experiences can contribute to the growth in feeling that an area has become run down then and prone to criminal activity.
- 3.5 In a bid to tackle the economic and community harm caused by deliberate fires, the Borough Commander in Bromley has proposed that a project be initiated, requiring the recruitment of a Fire Risk Reduction Officer. The outline of the project is set out below:

Project Aim

To reduce the number and impact of deliberate fires in the borough of Bromley, whereby creating a safer and community for all to live and work.

Scheme Outline

The core of this project is to introduce the post of Fire Risk Reduction Officer into the Borough by September 2011. The Officer would report to the Multi-agency Arson Sub Group and work towards finding sustainable solutions to reduce the number of non-accidental fires within Bromley. Specifically, the aims of the Officer will be to achieve significant progress against the following objectives.

Scheme Objectives

- Reduce and prevent young people from committing arson
- Reduce the fear of arson within communities

- To identify and target Priority Neighbourhoods within the Borough
- Ensure strengthened partnerships with Youth Engagement Projects and the Police to enable a joint approach to tackling anti-social behaviour related to fire activity.
- Raise awareness of arson issues, at Borough level and externally with the community, including the business community
- Reduce anti-social fire setting - specifically targeting refuse chambers, street refuse, street furniture, skip and wheelie bin fires
- Reduce vehicle fires - both primary fires (stolen and fraudulent insurance claim) and secondary fires (abandoned vehicles)
- Assist the co-ordination between partner organisations and the London Fire Brigade with their existing schemes that are working towards reducing the risk from fire to Bromley residents

Measurable Outcomes

It would be part of the Officer's duties to collate the statistics that are available and report on trends and outcomes. This should be a transparent process and the Fire Brigade already collects large amounts of data as to the causes and numbers of incidents. The proposed reduction in types of deliberate and unknown cause fires is set out in the table below:

Local Indicator	Title	2011/2012	2012/2013
LI 1	Dwelling fires (Primary all motive) -	10%	10%
LI 20	Non-domestic building fires - all	5%	5%
LI 4	Rubbish fires (deliberate and unknown)	10%	10%

These forecasted reductions will be monitored monthly through the existing LFEPA borough reporting scorecard methodology and shared with the Council through existing data sharing protocols.

4. POLICY IMPLICATIONS

- 4.1 Reducing crime and disorder, providing reassurance and making Bromley safer are key elements of both Building a Better Bromley and the Safer Bromley Partnership's Community Safety Strategy. The prevention of fires and speedy repair of damaged cars, road furniture, buildings etc. greatly enhances the public view of their own environment and reduces the fear of crime.
- 4.2 There are a number of schemes led by the Fire Brigade in Tyne and Wear, Nottingham and South Wales that have demonstrated good practice in relation to the objective of arson reduction. Evidence from these schemes can be used as best practice in developing the programme in Bromley. Such evidence from other areas demonstrates that the local area became a great deal tidier with the speedy removal of abandoned vehicles and rubbish from the streets. In Tyne and Wear there was a 23% drop in arson in the targeted areas over the 12 month period of the scheme.

5. FINANCIAL IMPLICATIONS

- 5.1 In relation to the Local Area Agreement funding, the previous project to reduce the number of deliberate fires in the borough on target, thus generating a reward grant to the Local Authority of £15,000. The Portfolio is asked to suggest to the Executive that they consider granting permission for the draw down of funding as set out in this report in support of the ongoing funding of the Fire Risk reduction Officer fro a two year period from September 2011.
- 5.2 The officer would be supported by LFEPA in a number of ways, representing significant “in kind” contributions from that agency. The officer’s day to day management, office accommodation and their health, safety and welfare will be managed by officers based with Bromley borough’s fire management team. The officer will also have access to the various IT systems to support their analysis and investigation of arson data. This will require on the job coaching as well as ad-hoc attendance at both training events and seminars delivered by LFEPA.

6. PERSONNEL IMPLICATIONS

- 6.1 If the proposal to release funding for the employment of a Fire Risk Reduction Officer is approved, the appropriate assessment, grading and recruitment of the post will be undertaken in line with the policies of the London Borough of Bromley.

Non-Applicable Sections:	Legal Implications
Background Documents: (Access via Contact Officer)	N/A

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Report No.
ES11073

London Borough of Bromley

PART 1 - PUBLIC

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Decision Maker: Public Protection & Safety Portfolio Holder

**For Pre-decision scrutiny by the Public Protection & Safety
PDS Committee on 28 June 2011**

Date: 28 June 2011

Decision Type: Non-Urgent Executive Non-Key

Title: PROVISIONAL OUTTURN 2010/11

Contact Officer: Claire Martin, Head of Finance
Tel: 020 8313 4286 E-mail: claire.martin@bromley.gov.uk

Chief Officer: Nigel Davies, Director of Environmental Services

Ward: Boroughwide

1. Reason for report

This report provides the Portfolio Holder with the provisional final outturn position for 2010/11.

2. **RECOMMENDATION(S)**

2.1 The Portfolio Holder is requested to endorse the 2010/11 provisional outturn position for the Public Protection and Safety Portfolio.

Corporate Policy

1. Policy Status: Existing policy. Sound financial management
 2. BBB Priority: Excellent Council.
-

Financial

1. Cost of proposal: N/A
 2. Ongoing costs: Recurring cost.
 3. Budget head/performance centre: All PPS Portfolio Budgets
 4. Total current budget for this head: £4.7m
 5. Source of funding: Existing revenue budgets
-

Staff

1. Number of staff (current and additional): 66 FTEs
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Statutory requirement. The statutory duties relating to financial reporting are covered within the Local Government Act 1972; the Local Government Finance Act 1998; the Accounts and Audit Regulations 1996; the Local Government Act 2000 and the Local Government Act 2002
 2. Call-in: Call-in is applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The services covered in this report affect all Council Taxpayers, Business Ratepayers, those who owe general income to the Council, all staff, Members and Pensioners.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 The 2010/11 provisional outturn for the Public Protection and Safety Portfolio is an overspend of £213k. This includes variations for capital charges and inter-committee recharges of £267k, leaving a variance of Cr £54k against the controllable budget of £4,676k representing a 1.34% variation.
- 3.2 Costs attributable to individual services have been classified as “controllable” and “non-controllable” in Appendix 1. Budget holders have full responsibility for those budgets classified as “controllable” as any variations relate to those factors over which the budget holder has, in general, direct control. “Non-controllable” budgets are those which are managed outside of individual budget holder’s service and, as such, cannot be directly influenced by the budget holder in the shorter term. These include, for example, building maintenance costs and property rents which are managed by the Property Division but are allocated within individual departmental/portfolio budgets to reflect the full cost of the service. As such, any variations arising are shown as “non-controllable” within services but “controllable” within the Resources Portfolio. Other examples include cross departmental recharges and capital financing costs. This approach, which is reflected in financial monitoring reports to budget holders, should ensure clearer accountability by identifying variations within the service that controls financial performance. Members should specifically refer to the “controllable” budget variations relating to portfolios in considering financial performance. These variations will include the costs related to the recession.

4. POLICY IMPLICATIONS

- 4.1 The Resources Portfolio Plan for 2009/10 includes the aim of effective monitoring and control of expenditure within budget and includes the target that each service department will spend within its own budget.
- 4.2 Bromley’s Best Value Performance Plan “Making a Difference” refers to the Council’s intention to remain amongst the lowest Council Tax levels in outer London and the importance of greater focus on priorities.
- 4.3 The four year financial forecast report highlights the financial pressures facing the Council. It remains imperative that strict budgetary control continues to be exercised in 2010/11 to minimise the risk of compounding financial pressures in future years.
- 4.4 Chief Officers and Departmental Heads of Finance are continuing to place emphasis on the need for strict compliance with the Council’s budgetary control and monitoring arrangements.

5. FINANCIAL IMPLICATIONS

- 5.1 Appendix 1(a) contains figures relating to the provisional outturn position for the Public Protection and Safety Portfolio. Appendix 1(b) analyses the make up of the latest approved budget for the Portfolio.
- 5.2 As previously reported, there was an overspend of £55k due to the number of stray dogs and additional length of stay in kennels. This was offset by £50k of the 2009/10 Prevent Grant as agreed by the Portfolio Holder.
- 5.3 At the end of the year there was an underspend of £30k on the budget for Safer Neighbourhood Development Grants as the extended mentoring scheme will be funded by the 2010/11 Prevent Grant as agreed at the 6th April Executive.
- 5.4 Other minor variations total Cr £29k, such as the underspends of £10k on staffing due to vacancies and £11k on postage charges. Full details are shown in Appendix 1(c).

Non-Applicable Sections:	Legal, Personnel
Background Documents: (Access via Contact Officer)	2010/11 budget monitoring files within ES finance section

Public Protection and Safety Portfolio - Variations – 31 March 2011

1. Community Safety Cr £95k

- a) As agreed by the Portfolio Holder, £50k of the 2009/10 Prevent Grant within Community Safety is being used to offset the overspend on the stray dogs budget shown below.
- b) On 6th April, the Executive agreed to use the 2010/11 Prevent Grant of £138k to fund an extended 3 year mentoring scheme which therefore resulted in an underspend of £30k of the budget for Safer Neighbourhood Development Grants.
- c) Under spend of £4,500 for grant withheld from the Cray Valley Wanderers as the group did not provide responses to financial queries.
- d) There was a saving of £11k within general running expenses as the actual costs of the communication for the 'Enough is Enough' campaign and community notice boards were less than estimated.

2. Mortuary and Coroners Service Dr £7k

Small overspends of £6k on the mortuary costs and £1k for the coroner's service due to higher than average number of post mortems carried out in 2010/11.

3. Public Protection Dr £34k

- a) There is an overspend of £55k for the stray dogs budget which relates to an increase in numbers of dogs and additional length of stay at kennels during the year as previously reported.
- b) Staffing was underspent by £10k due to vacancies that occurred during the year.
- c) The amount of postage costs charged at the end of the year was £11k below budget.
- d) A £7K underspend occurred on the CCTV Contract defaults as a result of a lower level of service provided due to staff turnover and sickness.
- e) There was an overall underachievement of income of £7k mostly due to a deficit in licence fee income as the statutory fee did not increase in 2010/11 and less businesses applied for licenses.

4. Non-controllable budget variations Dr £267k

	£'000	£'000
Non-controllable costs		
FRS17	327	
Insurance	(2)	
Capital Charges	48	
	<hr/>	373
Excluded Recharges		
Support Service recharges	(28)	
Admin Buildings	(39)	
Computer Charges	(28)	
Other recharges	(11)	
	<hr/>	(106)
Total Variation in Non-Controllable Budgets		<hr/> 267 <hr/>

FRS17 adjustments Dr £327k

An actuarially assessed adjustment to the employer's pension fund contribution is required to be made under FRS17. This is to reflect the Current Service Cost (the cost of the extra accrual of benefit for active members net of employee contributions, based on assumptions at the start of the year) in our accounts rather than the actual employer contributions. This has resulted in an overall variation of Dr £327k for this portfolio.

Insurances Cr £2k

Insurance recharges are partly based on actual premiums paid in the year and partly on the actual claim payments made. While the premium-based element is known in advance and does not produce significant variations, the claims-based element can vary significantly between years. This has resulted in an overall variation of Cr £2k for this portfolio.

Variation in capital charges, etc Dr £48k.

Various entries relating to capital expenditure and fixed assets are required to be charged to service revenue accounts, although it is important to note that these are all reversed out and are therefore cost-neutral.

These comprise:

- Revenue expenditure funded by capital under statute - capital expenditure on assets over which the Council has no direct control or which does not add value to the Council's fixed asset base is shown as a charge to revenue services. Variations mainly arise due to re-phasing of expenditure between years or as the result of new expenditure / grant funding. This has resulted in an overall variation of Cr £22k for this portfolio.
- Capital grants and contributions – prior to 2010/11, a credit was allocated to revenue services in respect of capital grant income and contributions receivable and matched with fixed assets. Due to a technical accounting change, however, this is now no longer credited to services, but is instead credited to the general "taxation and non-specific grant income" line in the Comprehensive Income and Expenditure Statement. This has resulted in an overall variation of Dr £70k for this portfolio.

Excluded recharges Cr £106k

Variations in cross-departmental recharges are offset by corresponding variations within other portfolio budgets and have no impact on the overall position.

Public Protection & Safety Budget Monitoring Summary

2009/10 Actuals £'000	Division Service Areas	2010/11 Original Budget £'000	2010/11 Latest Approved £'000	2010/11 Projection £'000	Variation £'000	Notes	Variation Last Reported £'000
641	Commissioning & Partnerships - PPS Portfolio Community Safety	627	850	755	(95)	1	(50)
641		627	850	755	(95)		(50)
265	Public Protection Mortuary & Coroners Service	329	329	336	7	2	0
3,086	Public Protection	3,010	2,856	2,890	34	3	60
3,351		3,339	3,185	3,226	41		60
3,992	TOTAL CONTROLLABLE FOR PUBLIC PROTECTION	3,966	4,035	3,981	(54)		10
-1	TOTAL NON CONTROLLABLE	8	8	381	373	4	0
503	TOTAL EXCLUDED RECHARGES	724	633	527	(106)	5	0
4,494	PORTFOLIO TOTAL	4,698	4,676	4,889	213		10

LATEST APPROVED BUDGET 2010/11

Budget Variations allocated to Portfolio in 2010/11	Public Protection & Safety
	£'000
<u>2010/11 Original Budget</u>	
Total For Portfolio	4,698
Budget Variations allocated during the year:	
Carry forwards from 2009/10:- Agreed by Executive 21.7.10	
- Public Protection, Smoke Free Initiatives	45
- Prevent Grant	67
	112
General Items in 2010/11	
Review of Management & Overhead Costs	Cr 207
Domestic Violence Advocacy Project Funding : -Agreed by Executive 31.3.10	35
Single Status	21
Structural changes to the Drugs Action Team	Cr 222
Multi Function Device (MFD's) savings adjustments ~ Photocopiers/paper/cartridges	Cr 6
Total General Items	Cr 379
Allocation of Grants from Central Contingency	
Young People Substance Misuse (ABG)	107
Prevent Grant	138
Total Grants	245
Total Variations per Financial Monitoring Report	Cr 22
2010/11 Latest Approved Budget	4,676

Report No.
ES11085

London Borough of Bromley

Agenda
Item No.

PART 1 - PUBLIC

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Decision Maker: For pre decision in scrutiny by the Public Protection & Safety Portfolio Holder

Date: 28 June 2011

Decision Type: Non-Urgent Executive Key

Title: REVIEW OF CCTV AND GATEWAY REPORT FOR THE TENDER OF THE CCTV SERVICES

Contact Officer: Jim McGowan , Head of Environmental Protection
Tel: 020 8313 4651 E-mail: jim.mcgowan@bromley.gov.uk

Chief Officer: Nigel Davies, Director of Environmental Services

Ward: All wards

1. Reason for report

This report serves two purposes

- (i) To provide details of a review of CCTV services;
 - (ii) To provide a gateway report in relation to the tender process for the CCTV service
-

2. RECOMMENDATION(S)

The Portfolio holder is asked to

- (i) Consider the options for future CCTV services in Bromley and make observations accordingly.
- (ii) Endorse the proposed procurement activity for the re tendering of the CCTV maintenance and monitoring contracts in partnership with the London Borough of Lewisham, which is forecast to produce a saving in the region of £35k;

Corporate Policy

1. Policy Status: Existing policy.
 2. BBB Priority: Safer Bromley.
-

Financial

1. Cost of proposal: Estimated cost potential savings of £35k in option three
 2. Ongoing costs: Recurring cost. £565k
 3. Budget head/performance centre: CCTV
 4. Total current budget for this head: £565k
 5. Source of funding: Existing revenue budget 2011/12
-

Staff

1. Number of staff (current and additional): Two LBB staff and twelve externally contracted staff
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: Non-statutory - Government guidance.
 2. Call-in: Call-in is applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): 300,000+
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

- 3.1 The Public Protection & Safety Portfolio Holder and PDS Committee, in support of the decision to consider service priorities and the alignment of policy have requested a review of the CCTV service. Such a review is to include investigations into alternative methods of providing the various elements of the service as well as potential for internal and external partnerships; joint working and service reductions. The review has assessed the current capability of CCTV in the Borough, the potential for improving the efficiency and effectiveness of the system and the options available for financial savings.
- 3.2 Officers have developed an options paper (attached as appendix 1), which provides Members with details of options for the continuation of the Borough CCTV systems and for financial savings relating to the CCTV in the Borough.

Why does Bromley have a Public Space CCTV System

- 3.3 Although there is no statutory duty to provide a CCTV system, Bromley has a state of the art CCTV system that protects residents and the general public as they work, socialise and travel in the Borough, whilst respecting their privacy.
- 3.4 There are Two basic ways of using CCTV.
Use as a **prevention tool**: the fact that perpetrators are being observed and may be caught on film can influence their behaviour and can deter offenders from breaking the law; or
Use as a **tool to catch criminals**: by providing assistance in incident management, evidence development, witness identification, case preparation and prosecution for the Council and its partners.
Bromley tries to meet these principles through the following objectives.
- Prevent crime by detection and deterrence.
 - Aid in the collection of evidence and the identification, apprehension, and prosecution of offenders.
 - Assist in the maintenance of public order.
 - Reduce the public's fear of crime.
 - Help provide a safer environment for people who live, work, visit and trade in the borough of Bromley.
 - Assist the Police in providing a swift response to criminal and anti-social activity.
 - Reduce graffiti, vandalism and other criminal damage.
 - Assist in improving the environment of town centres.
 - Assist in aspects of traffic management.
 - Assist emergency services in the event of a civil emergency or disaster
- 3.5 The CCTV control room is the hub of this system and is where the operators monitor suspicious behaviour, identify incidents and co-ordinate appropriate responses from the Police, Fire and Ambulance and other services. Examples of the types of offences that can lead to arrests include: pick-pocketing; drug dealing; criminal damage; fly-tipping; motor vehicle crime; public order offences; violent and sexual offences and support for the Bromley Business community via Shopsafe Radio.
- 3.6 The CCTV service provides the Police with packages of evidence that are passed to the CPS for use as evidence for prosecutions; no feedback is available at present as to whether they are used in Court to secure a conviction. With the amount of plea bargaining it is suspected that most are not actually used but that the perpetrator would most probably not have admitted the offence and pleaded guilty without having

seen themselves on screen committing the offence on CCTV. Hence the Portfolio Plan uses the Key Performance Indicator of the number of evidential packages that are put together each month. It is currently an average of 55 per month, up from 40 per month in 2008/09 and it can be seen from the recent statistical analysis that there were 8 packages of evidence produced during the “quiet time” (Appendix II).

- 3.7 Currently, there are approximately 250 privately leased security Shopsafe radios linking businesses directly to the control room and the camera operators, providing them with valuable intelligence and arranging assistance from the Police when needed. The system also helps to improve safety in and around the town centres, for example monitoring of any of the large groups of people on their journeys in and around the Town Centres and at times the groups of young people going to and from school.
- 3.8 Mobile cameras can also be installed at specific locations to monitor incidents of anti-social behaviour and fly-tipping.

The Bromley CCTV System

- 3.9 Bromley 's CCTV network comprises of 178 high specification cameras, consisting of:-

75 Car park cameras;

10 Bus Lane enforcement cameras;

64 public space cameras;

25 Civic Site cameras; and

4 portable, deployable mobile camera systems, including two covert vehicles

The two covert CCTV vehicles plus the rapid deployment cameras and covert camera systems can be deployed for close proximity and anti-social behaviour work. The system has also been expanded within the last two years to provide CCTV coverage in the Petts Wood town centre, with a new camera system covering both sides of the railway line and in light of changes in CCTV technology and the upgrades carried out to the existing system, further expansion of the Borough CCTV system is now technically possible into the more remote town centres in the Borough such as Biggin Hill.

- 3.10 Images from all of the cameras are continuously monitored so that partner agencies can be informed of suspicious incidents as they arise; the system is particularly helpful for relaying information directly to police staff arriving at an incident, and identifying the offender(s).
- 3.11 Currently, there are three operator positions in the control room, enabling 24 hour monitoring 365 days a year, carried out by a private contractor, NSL Ltd. The current annual running costs are £565k. This compares with neighbouring Boroughs of Bexley, that has approximately 240 cameras and running costs are £1,1m and Croydon, that has 101 cameras and a running budget of £930k.
- 3.12 In 2004, the bus lane and parking enforcement officers were co located within this control room; however, the consultants at that time recommended removing them to an independent control room for reasons of effectiveness. The system was subsequently upgraded and the control room changed over to a digital monitoring system, and the

review stations were reorganised in light of the removal of the parking enforcement officers. Subsequently, essential technical works were also carried out including replacement of the command and control matrix, upgrading of field equipment, redesign of the control, room and replacement of the old hybrid arrangement with a fully digitalised recording system. The cost for these works, agreed by Members (reference [LDS 05022 26.01.2005](#)) as necessary for the future of LBB CCTV service, was £303k.

- 3.13 The Mobile CCTV system is fully integrated and managed through the Anti-Social Behaviour Team and the Community Safety Partnership tasking group, as well as being used for various envirocrime projects to target graffiti and fly tipping, which are also high priorities for Bromley Council and the Safer Bromley Partnership.

Summary of Options

Option one, the decommissioning of the CCTV public space monitoring system, either wholly or partly, whilst retaining the CCTV enforcement system;

Option two, the reduction of the hours of monitoring of the Borough's public space CCTV system by reducing the operator hours at certain times of the day or night;

Option three It is proposed that the London Borough of Bromley combine with the neighbouring Borough of Lewisham to procure a joint contract, which is anticipated to result in a saving of 10% on the contract price.

Option four It is proposed that Members consider reducing the mobile CCTV within the Borough and three options are proposed, involving the removal of one two of the vehicles and the individual *ad hoc* mobile deployment systems.

4. POLICY IMPLICATIONS

- 4.1 This report is in line with the current Portfolio Plan for Public Protection, Building a Better Bromley, Safer Bromley Partnership Plans and the Local Economy Portfolio.

5. FINANCIAL IMPLICATIONS

- 5.1 The potential savings for each of the options detailed in Appendix 1 are as follows: -

a) removal of 20 public space CCTV cameras and removal of all monitoring	317.0
b) removal of 75 car park CCTV cameras plus 20 public space cameras	412.0

Option 2 - Reduction of monitoring within control room

a) Reduction of 2,704 hours pa	33.0
b) Reduction of 1,352 hours pa	16.5

Option 3 - Joint contract procurement with neighbouring authorities

35.0

Option 4 - Reduction in Mobile CCTV operations

a) Removal of 1 mobile vehicle	7.5
b) Removal of 2 mobile vehicles	15.0
c) Delete all mobile CCTV services	27.0

6. LEGAL IMPLICATIONS

- 6.1 The Council has powers to introduce CCTV pursuant to section 111 Local Government Act 1972 and section 5 London Local Authorities (No 2) Act 1990. This is directed not only to the prevention and detection of crime and securing the welfare of the victims of crime but also assisting the Council perform other statutory duties such as highway management and the effective control of traffic. In operating the system it must have regard to the private rights of the citizen as enshrined in such legislation as the Data Protection Act 1998, Human Rights Act 1998, Freedom of Information Act 2000 and the Regulation of Investigatory Powers Act 2000. The system is operated in accordance with a Code of Practice designed to ensure these rights of the individual are balanced against the need to secure the public interest.
- 6.2 In the event of closer joint working and operations between the Glades and the Council being successfully negotiated then clear legal agreements will need to be drawn up to clarify ownership of equipment and responsibility for the maintenance of the equipment and the accommodation.
- 6.3 The current monitoring contract with NSL, who provide the control room operators, terminates in March 2012. In view of the possible changes hours of operation for the CCTV staff, the details will need to be established in order to incorporate any such changes into the tender process and to consult with the London Borough of Lewisham as to how it may change the status of the joint contracts.

7. PERSONNEL IMPLICATIONS

- 7.1 The full complement of staff for the monitoring and maintenance contracts are provided by the contractor. However, there would be specific personnel implications that would need to be detailed in relation to the various options e.g. TUPE.

8. PROCUREMENT IMPLICATIONS

- 8.1 The Procurement will be managed by Bromley in conjunction with the London Borough of Lewisham. Evaluation will be conducted by both Boroughs, with each authority able to select the option which provides them with the best value for money and most effective service. The Bromley Procurement Team will lead on the process and will work closely with the client teams in each Borough throughout.
- 8.2 The intention is for Lewisham and Bromley to share a common specification as well as common contract documents. The process for determining these common documents has begun and it is envisaged that the advert for the tender will be issued by the end of June. This will be subject to any comments that Members might have.

9. MARKET CONSIDERATIONS

- 9.1 The two CCTV contracts have been running for five years. During that time the markets have changed significantly.
- (i) The CCTV monitoring budget. Since the original contract in 2007 the Government has introduced the Securities Industry Act (SIA) licensing system which has reduced the number of licensed operators in the market available for CCTV public space monitoring and, with this shortage the associated rates at which the contract was let are unlikely to be available in the current market. The contract was restructured last year in order to accommodate this increased cost and to facilitate a further two year extension of the contract; the re-structuring reduced the hours of monitoring by

approximately 25%, which provided funds to pay the increased rate and also to achieve a saving on the budget.

(ii) The CCTV maintenance market has grown considerably since the original contract was let and it is considered that there could now be a reduction in the prices charged by combining the service with the London Borough of Lewisham.

10. OUTLINE CONTRACTING PROPOSALS & PROCUREMENT STRATEGY

10.1 It is proposed that this contract will be let as a joint contract for both monitoring and maintenance but with an option to split the two functions if the prices prove to be lower when linking the maintenance or the monitoring activity. It is further proposed to enter into a joint arrangement with the London Borough of Lewisham to combine the maintenance and monitoring activities with them. The CCTV consultants who were responsible for the previous tender process and all of the technical aspects have been cut from the CCTV budget and as such it is proposed that all of the work relating to specification development, evaluation criteria, conditions of contract development of tender process and all related technical responsibilities will be carried out in house with the CCTV manager and the LBB procurement team.

11. SUSTAINABILITY / IMPACT ASSESSMENTS

11.1 This decision has been judged to have no or a very small sustainability impact on local people and communities

Non-Applicable Sections:	[List non-applicable sections here]
Background Documents: (Access via Contact Officer)	[Title of document and date]

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OPTIONS for CCTV FINANCIAL EFFICIENCIES

1. Option One

Removal of Bromley's Public Space CCTV system

The budget for the Bromley CCTV system is £565k per annum and decommissioning the system either wholly or in part could provide revenue savings annually for the Council. There may also be some scrap value to the system once decommissioned but this is a very specialised area and a specific financial assessment of the value of the system would need to be carried out.

However, there would be considerable risk in such a decision. The CCTV system is a fundamental part of Building a Better Bromley, The Safer Bromley Strategy, The Portfolio Plan and the local policing regime, where CCTV is both a deterrent and a system for enforcement.

The Council CCTV system also generates significant income of over £1million through parking and bus lane enforcement. Hence, if the Public Safety CCTV system should be decommissioned then the cameras and the majority of cameras and the operating matrix would need to be retained and there would also be a need for the continuation of the CCTV maintenance contract.

There are 75 cameras situated within the Car Parks of the Borough that are monitored by the Bromley CCTV Control room. With the cessation of monitoring and closing the control rooms these cameras could also be decommissioned and removed, adding a further saving on the maintenance budget in the region of £95k.

Discontinuing the Public Safety camera system (retaining the CCTV Bus Lane Enforcement and parking enforcement cameras)

Gross annual savings (including staff reductions)	£565k
Continuation with CCTV matrix/control room Maintenance contract etc.,	£245k
Net savings	£317k
Savings relating to removal of 75 CCTV cameras in car parks	£95k
Total net savings for removal of 95 cameras	£412k

2. Option Two

Reduction in monitoring within the control room

The current LBB control room monitors the 178 cameras in Bromley town centres, their enforcement cameras and including the 75 car park cameras. Parking enforcement have a mandate to use all of the town centre cameras

on the system for the enforcement of parking offences but the Control room operators have primacy and can take them back immediately if they are needed as part of an urgent incident. Specific statistics have not been available from the Police in relation to CCTV footage that is used to secure criminal conviction.

The control room operators are highly trained and qualified to monitor activity and incidents twenty-four hours a day, seven days a week, and as well as CCTV monitoring, additional services are also provided such as lone worker surveillance, traffic and car park security and enforcement, care in the community, DVLA enforcement, special events such as sports and carnivals; an integrated approach to crime management and close liaison with key emergency services. NSL (previously NCP car parks) provide the 24-hour 365 days a year monitoring of Bromley's extensive network of cameras and the contract is due to expire at the end of March 2012.

The original monitoring contract for the CCTV control room in 1994 specified three operatives to be employed 24/7, consisting of two monitoring operatives and a supervisor. In 2010, in order to extend the contract for a further two years the contract was restructured to cut the hours that the operatives were employed in the control room. The decision was made to cut the number of operatives by 33%, producing a saving in excess of £50k.

Currently there are 12 operators working a shift system whereby two operatives are carrying out monitoring duties within the control room 24/7. Consideration has now been given to further reducing the number of hours of observations within the control room by reducing the shifts that the operators currently perform. For this reason, a review of the asserted quiet time was undertaken between 0000 – 0630hrs on Sunday to Wednesday for a period of one month in April/May. This was considered to be the quietest time within the town centres. The results are in appendix II. It is anticipated that this could achieve a reduction of 52 operator monitoring hours per week and would produce a saving in the revenue budget of approximately £33k.

However this would leave Bromley with no way of responding to calls from the emergency services and in particular the Police during these hours. A second option would be to reduce the monitoring in the control room by 50%. This option is not supported by the Police and would have health and safety implications for the operator, which would necessitate a full lone worker risk assessment with the contractor before introduction of this system.

In order to identify the likely level of demand in these time periods and to properly assess the risk associated with closure of the CCTV control room an assessment was carried out for a month between April 12th and May 11th. The activities are recorded in Appendix II.

Although this is considered the quietest time of the week, the statistics in Appendix two demonstrate that there is still a significant level of activity in the control room and Members will need to assess the risk of missing a significant crime such as a robbery, assault or a murder during this time period as opposed to the level of savings to be achieved.

Members may also wish to consider reducing the number of operators from two staff members to one at other times during the week, subject to a full review of the level of activity for members of the CCTV monitoring staff during the remaining part of the week. There would also be a need for a detailed assessment of the Health & Safety implications of lone working and the knock on effect for the partner agencies who may require access, search facilities and download capabilities during these periods. There would be a possible saving during these periods by reducing the number of operator hours directly employed for monitoring within the control room

**Net annual savings in closing the control room
for the designated period** **£33k pa**
Reduction of 2,704 hrs per week @ £12.20 ph

**Net annual savings in reducing the control room
Monitoring staff by 50% for the designated period** **£16.5k pa**
Reduction of 1,352 hrs per week @ £12.20 ph

3. Option three

Joint contracting with neighbouring authorities

Consideration has been given to joining with neighbouring Authorities in order to jointly commission contracts. Discussions were held two years ago with Bexley Council, initially centred on the London Borough of Bromley providing the service for Bexley when their control room was decommissioned. However, Bexley decided not to pursue a partnership arrangement with Bromley and went out to competitive tender. They now employ the services of a third party contractor (Siemens), who provided their new control room and subsequently entered into a ten year contract to provide their full CCTV service at an annual cost of £1,1m pa.

More recently discussions have taken also place with Siemens with respect to the operation of the Bromley Control room but as this would be a service with a third party contractor as opposed to a direct partnership with Bexley and in view of the fact that Bromley's total cost for the CCTV service is almost £500k less than Siemens charge Bexley for a similar service, it was decided not to pursue this avenue further.

Siemens will be invited to tender should they so choose when the Bromley service goes to tender in 2011/12.

Discussions were also held with other adjoining Boroughs with a view to investigating joint commissioning and the decision was made to explore a joint contract with Lewisham, who have a similar system to Bromley and who are due to tender for both CCTV monitoring and maintenance during the next few months. Bromley's Head of procurement and Head of Environmental Protection have had meetings with Lewisham's procurement team and have entered into a joint commissioning process.

**Estimated savings of 10% on existing contract price
For monitoring and maintenance** **£35k**

4. Option Four

Mobile CCTV

In 2007/08 Members agreed to fund the Bromley mobile CCTV system. This currently consists of 2 vans equipped with several covert CCTV cameras, 4 deployable overt street cameras, 7 sets of CCTV recording systems for home installation, 8 Vidilanz cameras (cameras used for out side deployment where no external power supply is available) and 2 mini mobile DVR's (used for installation in lamp columns' or in small discreet, inaccessible places).

The mobile running costs, vehicle rent, deployment, maintenance etc is £27k p.a. Currently there are approximately 70 deployments per annum, although some of the deployments can last several weeks. It is proposed that Members consider reducing the mobile CCTV within the Borough and the following options are proposed.

Net annual savings in removing one CCTV vehicle	£7.5k pa
Net annual savings in removing two CCTV vehicles	£15k pa
Net annual savings in cutting all mobile CCTV services	£27k pa

5.0 Options considered but not progressed

5.1 Co-location of the parking enforcement and public space CCTV control centres

Consideration was given to the co-location of Bromley's two control centres for bus lane and parking enforcement and public space CCTV monitoring within the same control room. This would involve decommissioning the parking enforcement CCTV control room and moving it to the public space CCTV monitoring room, where there is sufficient space available to accommodate both disciplines. Whilst this is physically possible, there are a number of issues that needed to be addressed such as dual use of staff and dual use of equipment. However, the main consideration is that the move would cost in the region of £75k and, with a saving of £7.5k pa in rent, it would not result in a level of savings that would make this cost effective.

5.2 Co-location of the Glades and The Council control centres.

Discussions were also opened with the Management of the Glades with a view to co-locating the two CCTV control room systems and the monitoring functions in one site.

The Glades Management made it clear from the outset of the discussions that the Glades CCTV was provided primarily for the retailers in the Glades and that the Glades monitoring is their priority and in itself forms only part of the wider guarding service provided by their contractors. Their service included specifically the physical

guarding process, fire and burglar alarm controls and access control directly on site for the retailers, who in turn fund the Glades security.

In their opinion, these services could only be provided from an on site control room located within the Glades complex and as such it would be unlikely that they would consider moving their commercial operation to the Civic Centre.

The possibility of moving all of the CCTV control room from the Civic Centre to the Glades was also considered, as there is LBB fibre in Elmfield Road that could be used to connect the two control rooms. However, a commercial payment would be charged for the Glades contractors to take on the responsibility of the Council public space CCTV system with a management surcharge also likely to be added. Although no specific detailed costing was carried out, significant annual saving is considered to be unlikely as the Council's purchasing power at tender would be as strong or stronger than that of the Glades. The necessary capital cost of moving the Bromley control room into the Glades has been estimated by the LBB incumbent contractor as being £200k to £250k for the move and refit of the control room at a different location. In view of these discussions and financial estimates this option was not considered viable.

Appendix II

An assessment of the level of activity within the CCTV control room during the hours of midnight to 6am, Sunday to Wednesday from April 12th to May 11th 2011

RESULTS

Police Radio calls (Asking for assistance)	93
Telephone calls (from emergency services)	12
High Street Bollard Activations	6
Anti Social Behaviour Monitored	33
Other Incidents Monitored	50
Pubs/Clubs Monitoring	130
Downloading Evidential Packages	8
Monitoring RIPA Authorised Surveillance	22
Pro active town centre scans	385
Total	739
Average incidents per shift	41
Average reactive incidents	19.5
Average proactive scans per shift	20.5

Report No.
ES11086

London Borough of Bromley

PART 1 - PUBLIC

<Please select>

Decision Maker: **Public Protection and Safety Policy Development and Scrutiny Committee**

Date: **28 June 2011**

Decision Type: Non-Urgent Non-Executive Key

Title: **PUBLIC PROTECTION AND SAFETY PORTFOLIO PLAN 2011/2012**

Contact Officer: Colin Newman, Head of Community Safety
Tel: 020 8461 7915 E-mail: colin.newman@bromley.gov.uk

Chief Officer: Nigel Davies, Director, Environmental Services Department

Ward: Borough Wide

1. Reason for report

This report presents Members with the final draft of the Public Protection & Safety Portfolio Plan for 2011/12.

2. **RECOMMENDATION(S)**

- 2.1 Members of the Policy Development and Scrutiny Committee are invited to comment on the Public Protection & Safety Portfolio Plan for 2011/2012 and recommend the Plan to the Portfolio Holder.
- 2.2 Subject to comments from the Policy Development and Scrutiny Committee, the Portfolio Holder is asked to adopt the outline Portfolio Plan for 2011/12.

Corporate Policy

1. Policy Status: Existing policy. Building a Better Bromley, Local Area Agreement, Community Safety Strategy
 2. BBB Priority: Safer Bromley.
-

Financial

1. Cost of proposal: N/A
 2. Ongoing costs: N/A.
 3. Budget head/performance centre:
 4. Total current budget for this head: £
 5. Source of funding:
-

Staff

1. Number of staff (current and additional):
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Borough Wide
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

- 3.1 The Public Protection and Safety (PPS) Portfolio provides the lead for the delivery of the Council's activity to meet the vision of making Bromley a safer place. Unlike other portfolios, the activities overseen by the PPS Portfolio Holder are the responsibility of several departments across the Council and of multiple partner organisations. The Portfolio Plan sets out the Council's priorities for action in making the borough a safer place and an outline of how the Authority will meet its duty as a lead member of the Safer Bromley Partnership.
- 3.2 For 2011/2012, the focus of the Portfolio Plan has been on the work of various service areas that are part of the Council's Public Protection and Safety Division within the Environmental Services Department. As such, the majority of the plan is presented under the following headings:
- Public Health Nuisance
 - Trading Standards
 - Food, Safety and Licensing
 - Environmental Protection
 - Community Safety and Anti-Social Behaviour
- 3.3 In addition to these major service areas, a final section has been included within the Portfolio Plan that acknowledges the cross departmental and partnership nature of the work undertaken by the Public Protection and Safety Portfolio. In particular, this section of the Plan for 2011/2012 includes work in relation to reducing the harm caused by illegal drugs, reducing youth offending and protecting vulnerable adults.
- 3.4 The final draft of the Portfolio Plan is attached at Appendix 1 setting out the detail of the delivery plan under the themes and priority areas outlined above. Members are asked to provide comment on the attached plan and recommend to the Portfolio Holder for Public Protection and Safety that the Portfolio Plan be adopted for 2011/2012.

4. POLICY IMPLICATIONS

- 4.1 Reducing crime and disorder, providing reassurance and making Bromley safer are key elements of both Building a Better Bromley and the Safer Bromley Partnership's Community Safety Strategy.

Non-Applicable Sections:	Legal Implications, Financial Implications, Personnel Implications
Background Documents: (Access via Contact Officer)	Public Protection and Safety Portfolio Plan 2011/2012

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PUBLIC PROTECTION & SAFETY PORTFOLIO PLAN 2011/2012

Foreword

The London Borough of Bromley has one of the lowest levels of crime in London and one of the highest proportions of residents who feel the borough is a safe place to live. Bromley's position as one of the safest boroughs in London is a testament to the solid and robust partnership working of the Safer Bromley Partnership, chaired by the Portfolio Holder for Public Protection and Safety and supported by a dedicated team of officers in both the Council and the local Police. We work very closely with a range of partners including the police, health services, emergency services, probation and the voluntary sector to ensure levels of crime and anti social behaviour.

Whilst the Council, alongside the Police, is one of the lead agencies in maintaining low levels of crime, disorder and anti-social behaviour, we recognise that we cannot deliver this in isolation. We work with all our partners in the statutory and voluntary sector, but, more importantly, we are committed to ensuring the maximum engagement of our residents and communities in taking decisive action to make Bromley a better place for all.

All Departments and Portfolios within the Council have a part to play in reducing crime and disorder and maintaining the borough's position as a safe and pleasant place to live. At the core of the Council's activity is the Public Protection and Safety Division within the Environmental Services Department. There are five key service delivery areas:

Public Health Nuisance

Trading Standards

Food, Safety and Licensing

Environmental Protection

Community Safety and Anti Social Behaviour

This Portfolio Plan takes these service areas as a framework for activity. It provides an outline of priorities for each service area, combining these to outline the core of the Council's activity to make Bromley safer place.

Councillor Tim Stevens J.P.
Portfolio Holder for Public Protection and Safety

Public Protection and Safety Portfolio Plan 2011 – 2012

Service Area: Public Health Nuisance

Service Lead: Jackie Goad

E-Mail: jackie.goad@bromley.gov.uk

Service Outline:

The Public Health Nuisance Team investigate statutory nuisances including noise arising from domestic and commercial premises, accumulations of rubbish on private land, smoke and ash nuisance from domestic and commercial bonfires, obtrusive lighting, filthy and verminous premises and incidences of flytipping on private land.

Approximately 5000 public health nuisance complaints were received in 2010/2011 of which 76.5% were noise related matters. The number of complaints relating to domestic noise (loud music, dog barking, DIY, etc) increased by 7% in 2010/11. 68% of the total number of noise complaints received were reported via the emergency out of hours noise service which operates from 17:00 - 08:30hours, 365 days of the year. This was a 7% increase on the number reported in 2009/10.

The number of reported complaints concerning rubbish accumulations and flytipping increased by 9% in 2010/2011. Large scale flytipping in certain areas of the borough persists whilst general rubbish accumulations and flytipping in alleyways and service roads continue to be a problem.

2011 – 2012 Priorities:

The priorities for the Public Health Nuisance Service area are as follows:

- Investigate and take formal action against persistent noise offenders whilst empowering others bothered by noise to take their own initial action.
- To provide an out of hours noise service which reflects demand
- Investigate, disrupt and take formal action against those persons involved in both the carriage of and the illegal disposal of controlled waste, targeting flytipping hotspots in the borough including service road and alleyways.
- Continue to provide appropriate publicity and information to the public when offenders of both noise nuisance and waste related offences have been prosecuted.

Measuring Success:

	Target	2010/2011 Baseline	2011/2012 Target	Comment
1.1	Empower those bothered by noise through the use of the on-line report toolkit and use of diary sheets as part of the initial noise investigation procedure.	0	500	
1.2	Undertake a review of the current out of hours noise service to reflect service demand and reduce overall cost.	n/a		Review completed and report to PDS in by 2012.
1.3	Carry out a number of multi agency intelligence led operations in areas identified as fly tipping 'hotspots'.	1	3	Target vehicles carrying controlled waste.
1.4	Increase the number of S34A notices served requiring the production of waste transfer notes and written descriptions.	12	18	To be served when carrying out multiagency operations and flytipping investigations.
1.5	Increase the number of notices served in respects of clearing rubbish accumulations in alleyways and service roads.	60	70	Notices under the Prevention of Damage by Pests Act 1949 and Public Health Act 1936.

Public Protection and Safety Portfolio Plan 2011 – 2012

Service Area: Trading Standards

Service Lead: Rob Vale

E-Mail: rob.vale@bromley.gov.uk

Service Outline:

The main aim of the Trading Standards service is to ensure there is a safe and fair trading environment in Bromley.

2011 – 2012 Priorities:

The priorities for the Trading Standards Service area are as follows:

- Prevent older and vulnerable consumers from becoming victims of commercial crime.
- Investigate, disrupt and where possible take formal action against traders who target older and vulnerable consumers.
- Investigate, disrupt and where possible take formal action against traders who operate in the informal economy.
- Prevent the sale of age restricted products, such as alcohol, tobacco and fireworks, to young consumers in Bromley.
- Carry out a range of intelligence led enforcement activities aimed at protecting consumers and businesses in Bromley from unfair trading practices which cause consumer detriment and an unlevel playing field in the market place.

Measuring Success:

	Target	2010/2011 Baseline	2011/2012 Target	Comment
1.1	Respond to all level 1 consumer complaints where a vulnerable consumer is the target of a commercial crime.	100%	100%	A level 1 complaint is where a suspected rogue trader is at the scene or close by.
1.2	Complete a programme of pro-active rogue trader days based on local intelligence aimed at raising the profile of the service and disrupting suspicious traders.	10	10	Operation Enid is based on intelligence of rogue trader activity in the borough.
1.3	Provide talks to partner organisations and consumer groups to help prevent older consumers from becoming victims of scams and doorstep crime.	62	50	Groups who represent older consumers are our target audience.
1.4	Carry out test purchase operations to prevent age restricted products being sold to young consumers.	11	10	In addition to test purchase operations we plan to offer training events for small businesses.
1.5	Complete a programme of intelligence led enforcement activities aimed at protecting consumers and local businesses	10	10	Deliver via market surveillance, and other action appropriate to the circumstances

Public Protection and Safety Portfolio Plan 2011 – 2012

Service Area:	Food, Safety and Licensing		
Service Lead:	Paul Lehane	E-Mail:	paul.lehane@bromley.gov.uk

Service Outline:

Food Service

- To sustain and improve the standards of safety of food manufactured, prepared and supplied in LBB.
- To exercise control and surveillance of communicable diseases.

Health & Safety Service

- To support the proper management of risk in businesses presenting as high risk, poor performers or targeted as part of nationally or locally identified need (in line with Better Regulation agenda).
- Investigating fatalities, major injuries, over 3 day absences and occupational diseases.
- Investigating serious complaints.

Licensing Service

- To facilitate and support businesses or individuals who require a licence or permit to undertake a specific activity.
- Enforce compliance with licence conditions to ensure appropriate protection to affected groups or individuals is maintained.

2011 – 2012 Priorities:

Food Service

- Investigate outbreaks / cases of food poisoning
- Reduce the number of Zero and One star food businesses
- Undertake risk based inspections of food businesses

Health and Safety Service

- Investigate serious accidents / incidents
- Investigate complaints about significant risks in workplaces
- Undertake targeted inspections / projects with high risk businesses

Licensing Service

- Run Best Bar None award scheme 2011 / 2012
- Actively support selected Pub Watch meetings to promote the licensing objectives.
- Introduce invoicing for licence renewals.
- Actively secure compliance with licensing conditions in targeted premises.

Measuring Success:

	Target	2010/2011	2011/2012	Comment
	Food Service	Baseline	Target	
1.1	Reduce the number of zero and one star food businesses based on the ratings at 1 April.	0 star 95% 1 star 75%	0 star 95% 1 star 75%	
1.2	Investigation of outbreaks / cases of food poisoning (% selected according to Health Protection Agency criteria).	100%	100%	
	Health and Safety Service			
1.3	Undertake 75 planned high risk inspections	200	75	
1.4	Record and assess all reported accidents. Select serious incidents for investigation based on agreed criteria, serious.	300 reports 150 investigated 50%	300 reports Up to 150 investigated50%	
	Licensing Service			
1.5	Offer Best Bar None award scheme to pubs & clubs in Bromley & Beckenham. Target no. of entries 15.	12	15	
1.6	Target high risk businesses for interventions / enforcement.	33	20	

Public Protection and Safety Portfolio Plan 2011 – 2012

Service Area: Environmental Protection

Service Lead: Jim McGowan

E-Mail: jim.mcgowan@bromley.gov.uk

Service Outline:

Coroner And Mortuary Services - To be responsible for the Bromley element of a consortium which jointly runs and finances the HM Southern Coroners service.

Scientific Services - To be responsible for: Air Quality (statutory monitoring of air quality and Bromley's Air Quality Strategy); Contaminated Land (investigation, enforcement and remediation, Register, risk assessments, GIS mapping and Strategy). Water Supplies (ensuring the local authority complies with its statutory duties re. the provision of wholesome water supplies). Authorised Processes (authorisation and enforcement of Regulations for LBB Authorised Processes); Asbestos (advice, investigation and reporting).

Drainage And Pest Control - Responsible for the investigation and enforcement of drainage legislation in Bromley.

Stray & Abandoned Dogs - Responsible for Bromley's statutory duties relating to stray & abandoned dogs.

Emergency Planning - Maintain the statutory emergency planning and business continuity arrangements for Bromley.

CCTV - To provide a pro active 24/7, 365 days pa monitoring service of the Borough's CCTV network.

2011 – 2012 Priorities:

Coroner and Mortuary Services - Reduce running costs of the Coroners Service.

Scientific services - Complete the Statutory Detailed Screening and Assessment for the Air Quality Management. Ensure monitoring of air quality at the Borough's continuous monitoring site and high traffic junctions. Carry out a Contaminated Land Risk Assessment and develop map of contaminated sites for identification of the risks. Develop a system for the statutory monitoring of private water supplies and distribution systems. Ensure registration and renewals for all Authorised Processes in Bromley. Set up a service for the investigation and reporting on asbestos in LBB properties and develop related income generation services in the private sector. Advise residents on the handling and disposal of asbestos cement products. Maintain the advice on the Bromley web site.

Drainage and Pest Control - Carry out all investigations and enforcement in relation to pest control and drainage problems.

Stray & Abandoned dogs - Develop systems to reduce the running costs involved in meeting the Statutory responsibilities for stray and abandoned dogs.

Emergency Planning - Enhance and maintain the organisations emergency planning arrangements both for local and regional emergency response.

CCTV - Introduce joint contracts with adjoining Boroughs for the operation of CCTV services in Bromley.

Measuring Success:

	Target	2010/2011 Baseline	2011/2012 Target	Comment
1.1	Relocate Coroners office and staff to new office accommodation and introduce an advanced rotational system of hosting Jury inquests.	n/a	September 2011	
1.2	Set up investigation and reporting system of asbestos materials contained in properties owned by the LBB.	Nil	20 pm	
1.3	Assess the environmental health implications of Bromley planning applications.	50 pm	50 pm	
1.4	Complete the Statutory Detailed Screening Assessment for the Air Quality Management Area to ensure air quality monitoring takes place across the Borough.	n/a	31/08/2011	
		30 sites	30 sites	
1.5	Carry out a Contaminated Land Risk Assessment.	n/a	31/01/2012	

Public Protection and Safety Portfolio Plan 2011 – 2012

Service Area:	Community Safety and Anti Social Behaviour Team	
Service Lead:	Colin Newman	E-Mail: colin.newman@bromley.gov.uk

Service Outline:

The Community Safety and Anti-Social Behaviour Team are responsible for a range of activity in order to reduce crime and disorder and make Bromley a safer place. The team's responsibility includes the support of Partnership working with other agencies such as the Police, Fire Brigade and Probation Service, as well as ensuring that Council departments work together to reduce crime. The team also provide support to community groups and voluntary sector agencies.

There are also specialist posts responsible for the management of services to reduce the harm caused by domestic abuse and to coordinate the borough's response to anti-social behaviour. A team of specialist officers is tasked with responding to and tackling incidents of anti-social behaviour and seeking long term solutions to problems that rise.

2011 – 2012 Priorities:

The Safer Bromley Partnership, in the Strategic Assessment for 2011/2012, formally adopted the following priorities for the year:

- Reducing levels of anti-social behaviour.
- Reducing levels of crimes against the person.
- Reducing levels of crimes against property.
- Increasing public confidence in the work of the Partnership to reduce crime and disorder.

In addition to these Partnership priorities, the Portfolio will focus on the following areas:

- Continuation of work to support victims of Domestic Abuse and development of cross-departmental action to target prevention initiatives amongst young people.
- Provision of support for young people at risk of crime or anti-social behaviour in the form of mentoring.
- Provision of tailored intervention packages to divert young people from crime and disorder.
- Ensuring that service delivery structures are fit for purpose in preparation for forthcoming changes in legislation (e.g. ASB Consultation, changes in Regulation of Investigatory Powers Act requirements).

Measuring Success:

	Target	2010/2011 Baseline	2011/2012 Target	Comment
1.1	Reduce number of most serious violent crimes per 1,000 population.	TBC	2% Reduction	
1.2	Reduce number of serious acquisitive crimes per 1,000 population.	TBC	1% Reduction	
1.3	Increase conviction rate for Domestic Abuse in cases managed by Domestic Abuse Advocates.	59.31%	62%	
1.4	Increase the number of approved mentors and the number of young people matched to a mentor (focus on those young people at risk of criminal and anti-social behaviour).	62 Mentors 50 Mentees	90 Mentors 75 Mentees	
1.5	Percentage of applications for ASBOs made to court resulting in ASBO imposed.	95%	98%	

Public Protection and Safety Portfolio Plan 2011 – 2012

Service Area: Partnership and Cross Portfolio Issues

Service Lead: Colin Newman **E-Mail:** colin.newman@bromley.gov.uk

Service Outline:

The Public Protection and Safety Portfolio has a remit that is truly Council wide, operating as a cross-departmental delivery Portfolio. Working in this way ensures that the whole Council remains at the forefront of making Bromley a safer place and secures the Portfolio's position as a lead member of the Safer Bromley Partnership.

Whilst work with external partners includes close relationships with the Police, Health, agencies, Fire Brigade and Probation, the work of this Portfolio also involves cross-departmental working on issues such as the Every Child Matters outcome of keeping young people safe, or the Adult & Community outcome of safeguarding vulnerable adults.

Examples of these priority areas are listed below:

- reducing anti-social behaviour, nuisance and enviro-crime
- reducing offending amongst young people
- reducing the harm caused by drug and alcohol problems
- tackling domestic abuse and elder abuse
- ensuring the safety and well-being of vulnerable adults who may be at risk of abuse

2011 – 2012 Priorities:

Work in 2011-2012 will continue to focus on reducing the harm caused problematic drug and alcohol use, and the Portfolio will continue to lead on initiatives to reduce the availability of illegal substances within the borough. In addition, the Portfolio will continue to support the work of the Youth Offending Service within Bromley in its work to reduce offending.

The Portfolio Holder for 2011/2012 has also prioritised the issue of protecting older people from crime and anti-social behaviour. The Portfolio will work to ensure close synergy with the priorities of the Safeguarding Adults Board, supporting the delivery of that body's Annual Conference. In particular, the Portfolio will work to assist the Safeguarding Adults Board in continuing to improve awareness about how to spot signs of abuse and when to report it to the Lead Agency. Priority will be given to promoting the role of the community in safeguarding vulnerable adults. In addition, as well as work to target rogue traders and criminals who target elderly people, work will be undertaken to improve understanding between generations, identifying fears and using innovative projects to break down barriers.

Measuring Success:

	Target	2010/2011 Baseline	2011/2012 Target	Comment
1.1	Reduce year on year by 2% the number of first time entrants to youth justice system	32% (Local Data)	2% Reduction	
1.2	Reduce the number of young people within the Youth Justice System receiving a conviction in Court who are sentenced to custody.	6%	5%	
1.3	Increase the number of Problematic Drug Users in effective treatment.	452	TBC	Target to be set
1.4	Percentage who completed treatment successfully and in a planned way.	56%	TBC	Target to be set
1.5	Deliver training sessions addressing issues of domestic abuse where the perpetrator has care responsibility.	New	2 sessions	Develop and deliver training
1.6	Introduce Matrix assessment tool for anti-social behaviour referrals to identify vulnerable victims	New	Baseline	Identify numbers of reports where victim is vulnerable.

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SAFER BROMLEY PARTNERSHIP
STRATEGIC GROUP MEETING
THURSDAY 30 June 2011

AGENDA

- 1 INTRODUCTIONS/APOLOGIES FOR ABSENCE
- 2 CONFIRMATION OF CHAIRMAN 2011/2012
- 3 MINUTES OF LAST MEETING/MATTERS ARISING
- 4 PERFORMANCE MANAGEMENT REPORT (2010/2011)
- 5 REVIEW OF INITIATIVES FOR PARTNERSHIP/ MEMBER PRIORITIES FOR 2010/2011
 - Enough is Enough
 - Mentoring Project
 - Communications/Noticeboards
- 6 PUBLIC PROTECTION AND SAFETY PORTFOLIO PLAN 2011/2012
- 7 PERFORMANCE TARGETS 2011/2012
- 8 SAFER NEIGHBOURHOOD REVIEW
- 9 ARSON REDUCTION PLAN
- 10 OPERATIONAL UPDATE
- 11 FEEDBACK FROM BCEF OUTREACH DAY
- 12 REPORTS FROM SUB-GROUPS (DAT Report, YOT Report, Bromley Community Engagement Forum) – Verbal
- 13 INFORMATION ITEMS:
 - i *BCEF Meeting Minutes 9 May 2011*
- 14 ANY OTHER BUSINESS

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Report No.
ES11087

London Borough of Bromley

Agenda
Item No.

PART 1 - PUBLIC

Decision Maker: Public Protection & Safety Policy, Development and Scrutiny Committee

Date: 28 June 2011

Decision Type: Non-Urgent Executive Non-Key

Title: ENFORCEMENT ACTIVITY 1st OCTOBER 2010 to 31st MARCH 2011 and 2010/2011 PORTFOLIO PLAN PERFORMANCE

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Chief Officer: Nigel Davies, Director of Environmental Services

Ward: Boroughwide

1. Reason for report

To advise Members of the activity undertaken by the Public Protection Division (and other relevant divisions in the Environmental Services Department) during the period 1st October 2010 – 31st March 2011 relating to enforcement under delegated powers as well as annual performance against the 2010/2011 Portfolio Plan targets.

2. RECOMMENDATION(S)

Members are asked to

- comment on the contents of this report.
- agree to receive further reports, every six months, on the activity relating to the Portfolio Plan and enforcement under delegated powers

Corporate Policy

1. Policy Status: Existing policy.
 2. BBB Priority: Safer Bromley. Quality Environment, Vibrant, Thriving Town Centres
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Financial

1. Cost of proposal: Estimated cost See Total budget - All services have an enforcement element
 2. Ongoing costs: Recurring cost.
 3. Budget head/performance centre: Public Protection and Safety Portfolio Budgets
 4. Total current budget for this head: £4.7m
 5. Source of funding: Existing revenue budgets 2010/11
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Staff

1. Number of staff (current and additional): 66ftes
 2. If from existing staff resources, number of staff hours: N/A
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Legal

1. Legal Requirement: Statutory requirement. Numerous statutes covering Public Health and Safety, Environmental Protection, Licensing, Consumer Protection, Anti Social Behaviour, Food Safety and Control of Communicable Disease etc
 2. Call-in: Call-in is not applicable.
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): All of the Council's customers (including council tax payers) and users of the services.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

- 3.1 At the meeting of the Public Protection and Safety, Policy Development & Scrutiny Committee on 15th November 2007 Members agreed they should receive reports of the enforcement activity undertaken by the Public Protection division on a six monthly basis. On the 22nd October 2010 the Portfolio Holder and Chairman of the Public Protection and Safety, Policy Development & Scrutiny Committee requested that this report should also include an update of Portfolio Plan activity.
- 3.2 The enforcement activity for the period 1st October 2010 – 31st March 2011 is set out in Appendix A to this report. This covers not only Public Protection enforcement (i.e. Environmental Protection, Food Safety, Public Health & Safety, Licensing, Trading Standards and Anti-social behaviour) but also related enforcement action by the Street Scene and Greenspace division of the Environmental Services Department.
- 3.3 The Public Protection and Safety Portfolio Plan activity for 2010/11 is set out in Appendix B to this report and covers the areas of prevention, reassurance and enforcement.

4. POLICY CONSIDERATIONS

- 4.1 Enforcement activity is undertaken in accordance with the agreed Enforcement Policy:
 - a. The Public Protection Division undertakes its regulatory functions in accordance with risk assessment criteria ensuring that service resources are focused upon those activities or practices the present the greatest risk to public health, safety or potential economic loss to the consumer.
 - b. Consistency of approach aims to ensure that officers are consistent in the exercise of their discretion to achieve similar ends in similar circumstances, irrespective of which officer deals with the matter.
 - c. It is important to the service that people understand what is expected of them and what they should expect from the Council. This includes making it clear between statutory requirements (what they have to do) and, where relevant, what they do not have to do (advice or guidance on good practice).
 - d. Where enforcement action is necessary, officers will take appropriate action dependent upon the seriousness of any breach of the law. The action that they take will be proportionate to the seriousness of any breach of the law relating to the health, safety, quality of life or economic position of the local and business community.
- 4.2 Portfolio Plan activity in undertaken in accordance with the stated Safer Bromley Partnership's priority areas of reducing anti-social behaviour, nuisance and enviro-crime, delivering effective business regulation and trading standards service, reducing the harm caused by drug and alcohol problems, tackling domestic abuse and elder abuse and reducing acquisitive crime.

5. FINANCIAL & PERSONNEL CONSIDERATIONS

- 5.1 All Portfolio Plan and enforcement activity is undertaken within existing resources and agreed grant allocation

Non-Applicable Sections:	N/A
Background Documents: (Access via Contact Officer)	Portfolio Plan 2010 – 2011, Public Protection Service Plans – Clive Davison

PUBLIC PROTECTION ENFORCEMENT ACTIVITY - STATUTORY NOTICES

LEGISLATION	DESCRIPTION	NOTICES	NOTICES	NOTICES
		1/10/09 - 31/3/10	1/4/10 - 30/9/10	1/10/10 – 31/3/11
Environmental Protection Act S.80	Nuisance from premises	1	2	2
Environmental Protection Act S.80	Nuisance from bonfires	4	2	0
Environmental Protection Act S.80	Nuisance from noise (other)	4	13	10
Environmental Protection Act S.80	Nuisance from dog barking	3	1	1
Environmental Protection Act S.80	Nuisance from accumulations	3	14	8
Environmental Protection Act S.80	Nuisance from amplified music (commercial)	1	1	1
Environmental Protection Act S.80	Nuisance – intruder/car alarms	9	8	9
Environmental Protection Act S.80	Nuisance from amplified music (domestic)	3	7	13
Environmental Protection Act S.80	Nuisance - other	-	-	2
Environmental Protection Act S.80	Provision of waste containers	0	0	0
Environmental Protection Act S34	Disposal of waste	8	3	9
Environmental Protection Act S92	Litter clearance	-	1	3
Local Gov. Misc. Prov. Act S.20	Sanitary accommodation	0	0	0
Health & Safety at Work Act	Improvement Notice	5	2	4
Health & Safety at Work Act	Prohibition Notice	3	5	2
Local Gov. Misc. Prov. Act S.16	Requisitions for information	13	2	14
Environmental Protection Act S.71	Requisition for information	8	2	5
Prevention of Damage by Pests Act	Pest infestations	29	20	44
Public Health Act 1936 S78	Cleansing alleyways	26	6	0
Public Health Act 1961 S83	Filthy & verminous premises	4	1	4
Building Act 1984 S 59	Defective Drainage	3	4	0
Food Hygiene Regulations	Improvement Notice	28	6	16
Control of Pollution Act S.60	Noise from building/demolition	2	4	0

STREET SCENE & GREENSPACE ENFORCEMENT ACTIVITY - STATUTORY NOTICES

Highways Act - 1980 S154	Overhanging Vegetation	N/A	1287	1259
Highways Act - 1980 S184	Illegal Crossover	N/A	53	1321
Highways Act - 1980 S143 (1)	Removal of Structure	N/A	48	49
Highways Act - 1980 S131	Damage to Highway	N/A	56	66
Highways Act - 1980 S166	Dangerous Forecourt	N/A	19	56
Environmental Protection Act 1990	Fly tipping	N/A	24	48
Refuse Disposal (Amenity) Act 1978, as amended	Nuisance Vehicles	N/A	85	77

STREET SCENE & GREENSPACE FIXED PENALTY NOTICES ISSUED

Clean Neighbourhoods and Environment Act 2005 - S19	Deposited Litter	N/A	32	47
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Clean Neighbourhoods and Environment Act 2005 - S22	Failure to comply with Street Littering Control Notice	N/A	1	3
Clean Neighbourhoods and Environment Act 2005	Abandoned Vehicle	N/A	8	7
London Local Authorities Act 1990 (c.vii) - S38(1)	Unlicensed Street Trading	N/A	3	3
Clean Neighbourhoods and Environment Act 2005 - S59	Dog Fouling	N/A	0	4
London Local Authorities Act 2004 - S15/16	Sale of Vehicle on Highway	N/A	0	2

ANTI-SOCIAL BEHAVIOUR ENFORCEMENT ACTIVITY

Anti Social Behaviour Act	ASBOs	8	0	2
Anti Social Behaviour Act	ABCs	41	29 issued	27 issued

REGULATION OF INVESTIGATORY POWERS ACT 2000

Fraud Act & Doorstep Selling Regulations	Collection of evidence - Rogue Traders	4	27	1
Anti Social Behaviour Act	Collection of evidence	21	23	21
Age related sales legislation (E.g. Licensing Act)	Age related sales – test purchasing	5	5	6
Environmental Protection Act	Collection of evidence – fly-tipping	5	5	8

PROSECUTIONS (All heard at Bromley Magistrates Court unless otherwise stated)

LEGISLATION	DESCRIPTION	PENALTY
Env. Protection Act 1990 & Control of Pollution Act 1989	S33 (5) Being in control of the use of a vehicle used for flytipping & not being a registered waste carrier	£500 fine + £1,100 costs
Env. Protection Act 1990	S33 – Illegal deposit of waste	£150 fine + £282.50 costs
Env. Protection Act 1990	S33 – Submitting controlled waste on land not in accordance with an environmental permit	£400 fine + £723 costs
Env. Protection Act 1990	S33 – submitting controlled waste on land not in accordance with an environmental permit	£1500 fine + £720 costs
Env. Protection Act 1990	S80 – Failure to comply with an abatement notice (amplified music)	£180 fine + £200 costs
Env. Protection Act 1990	S80 – Failure to comply with an abatement notice (amplified music)	£150 fine + £843 costs
Env. Protection Act 1990	S80 – Failure to comply with an abatement notice (amplified music)	£900 fine + £506 costs + forfeiture order awarded for seized noise generating equipment
Children & Young Persons Act 1933, Firework Safety Regs. 1997	Sale of tobacco and fireworks to a person under the age of eighteen	2/2/11 £650 fine + £15 victim surcharge
Fraud Act	Misrepresentation of building work at a consumer's house	3/3/11 three years imprisonment
Consumer Protection from Unfair Trading Regulations 2008	Failure to give statutory information to a consumer	16/2/11 £3500 fine + £15 victim surcharge + £300 costs

Weights and Measures Act 1985	Illegal use of an unstamped weighing machine; selling a short weight to a consumer	19/01/11 £4175 + £1,166 costs
Trade Marks Act 1994	Sale and supply of counterfeit goods	22/5/11 1 x 8 week curfew between 7pm and 7am + £100 in costs. 22/11/10 1 x 150 hours unpaid work and to pay £400 in costs. All items seized forfeited.

STREET SCENE & GREENSPACE PROSECUTIONS

LEGISLATION	DESCRIPTION	PENALTY
London Local Authorities Act 1990 (c.vii) S38(1)	Vehicle For Sale on Highway	Fine £400, £15 victim surcharge, £300 costs
Highways Act 1980 - S137	Illegal Advertising Board	Fine £350, £15 victim surcharge, £420 costs
Environmental Protection Act 1990 - S34 (2A)	Fly Tipping	Fine £100, £15 victim surcharge, £150 costs.
Environmental Protection Act 1990 - S33	Fly Tipping	Fine £116, £15 victim surcharge, £200 costs
Highways Act - 1980 S139	Illegal Skip on Highway	Fined £250, £15 victim surcharge, £300 costs and £150 re removal of skip
Refuse Disposal (Amenity) Act 1978, s. 2a(1)	Abandoned Vehicle	Fined £270, £15 victim surcharge, £300 costs.
Highways Act - 1980 S139	Illegal Skip on Highway	Fined £100, £15 victim surcharge, £100 costs & another £420.
Highways Act - 1980 S139	Illegal Skip on Highway	Fine £250, £15 victim surcharge, £300 costs.
Highways Act 1980 - S137	Illegal Advertising on Highway	Fine £350, £15 victim surcharge, £300 costs.

PROSECUTIONS PENDING

Environmental Protection Act 1990	3 x s33 illegal deposit of waste
Environmental Protection Act 1990	1 x s33 (5) In control of a vehicle used for fly-tipping
Environmental Protection Act 1990	2 x s34 Failure to transfer waste to an authorised person & obtain written descriptions
Environmental Protection Act 1990	1 x s34 (5) Failure to comply with notice
Environmental Protection Act 1990	1 x Failure to obtain written descriptions
Environmental Protection Act 1990	1 x Disposal of waste on land not in accordance with an environment permit
Environmental Protection Act 1990 & Control of Pollution Act 1989	1 x s33 illegal deposit of waste & not an authorised waste carrier
Environmental Protection Act 1990	3 x s80 Failure to comply with an abatement notice (amplified music)
Trade Marks Act 1994	1 x prosecution pending sale and supply of counterfeit clothing

Proceeds of Crime Act 2002	1 x confiscation application relating proceeds of the sale of counterfeit goods and mortgage fraud
Fraud Act 2006	2 x misrepresentation of building work at a consumers home
Proceeds of Crime Act 2002	1 x Money Laundering in relation to £13,800 fraud of a consumer
Proceeds of Crime Act 2002	1 x money laundering in relation to £250,000 fraud of consumers
Enterprise Act 2000	1 x application for an undertaking/enforcement order in respect of a local business failing to return monies owed to consumers
Consumer Protection from Unfair Trading Regulations 2008	1 x mis-use of logos
Consumer Protection from Unfair Trading Regulations 2008	Sale of counterfeit Bollinger champagne
Children & Young Persons Act 1933, Firework Safety Regs. 1997	Sale of tobacco and fireworks to a person under the age of eighteen
Criminal Justice and Immigration Act 2008	Restricted Premises Order following the persistent sale of tobacco to persons under the age of eighteen
Licensing Act 2003	1 x review pending following sale of alcohol to a person under the age of eighteen
Licensing Act 2003	Breach of licence conditions for sale after permitted hours
Prosecutions Pending Street Scene and Greenspace	
Highways Act - 1980 S139	2 x Illegal Skip on Highway
Environmental Protection Act 1990 - S33	Fly Tipping
Environmental Protection Act 1990 - S87/88	Depositing Litter on Highway
Environmental Protection Act 1990 - S87/88	Depositing Litter on Highway
Environmental Protection Act 1990 - S33	Fly Tipping

UNDERTAKING/ASSURANCE GIVEN UNDER THE ENTERPRISE ACT 2002*

Doorstep Selling Regs 2008	11 x cases resulted in an assurance of future conduct or undertaking given by a trader following a breach of the regulations
Consumer Protection from Unfair Trading Regulations 2008	1 x case in relation to the misuse of the London Olympics logo 1 x case in relation to the misuse of the Bromley swish logo 1 x misuse of a trade association logo
Trade Marks Act	1 x case in relation to the possession and supply of counterfeit vodka
Children & Young Persons Act 1933	3 x case in relation to sale of tobacco to person under the age of eighteen

*Breach of an undertaking given under the Enterprise Act can lead to a formal enforcement order issued by a court. Breach of any such order is contempt and can result in imprisonment of up to 5 years.

FORMAL/WRITTEN CAUTIONS

Voluntary Closure of food businesses	2 x premises closed voluntarily in lieu of formal closure proceedings
Licensing	4 businesses given formal warnings

WORKS IN DEFAULT

Works in default	14
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LICENSING REVIEWS

Beckenham Convenience Store	2 Reviews in the period Oct 2010 Review by Cllr Wells and March Review by the Police	Oct Review – licence suspended and conditions varied – appeal lodged. March Review – Licence revoked. (appeal likely)
Friends of Mine	Review by Trading Standards	Licence conditions varied

LICENSING APPLICATION HEARD

Applications head by the Licensing Sub Committee	27 hearings. 1x Appeal to the Magistrates court still awaiting final determination.
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APPENDIX B

PUBLIC PROTECTION & SAFETY
PORTFOLIO PLAN 2010/11
(End of year Performance)

PREVENTION

Increased use of preventative measures as part of a coordinated campaign to reduce crime and disorder, prevent escalation of anti-social behaviour and prevent problematic drug and alcohol use.

Lead Service Areas:

Issues:

The impact of preventative work cannot be underestimated in reducing crime and disorder and making Bromley a safer place for all.

Prevention is a key element to the development of any sustainable strategy, whether it be the provision of target hardening or advice to consumers and residents.

Provision of diversionary activities for young people and a focus on early intervention are important but we recognise the importance of learning and education initiatives for all in breaking problematic patterns of behaviour.

Key Links to Other Strategic Documents

- Building a Better Bromley
- LBB Children and Young People Portfolio Plan
- Youth Crime Action Plan
- Children & Young People’s Plan
- Environment Portfolio Plan
- Safer Bromley Partnership Community Safety Strategy
- Drug Action Team Plans
- Domestic Abuse Strategy
- LBB Licensing Policy
- Adult & Community Portfolio Plan
- Anti-Social Behaviour Strategy

Prevention - Priority Area 1

Reducing Anti-Social Behaviour, Nuisance And Enviro-Crime

Actions	Action Summary	Measure of success	Resource Implications	By whom and when	Current Status (Red/ Amber/ Green)
1.1	To work with licensing officers and landlords to reduce the number of noise related complaints from licensed premises and to provide active support for the use of automatic Noise Limiters within licensed premises to control entertainment noise.	Increased use of noise limiter devices within borough's licensed premises.	WER	On going	GREEN - Standard Condition on Premises Licences with Reg.Ent. after 11pm
1.2	Delivery of Prison, Me, no Way within targeted schools in the borough utilising experiential learning to provide a deterrent to criminal and anti-social behaviour.	Delivery of 4 sessions within borough schools	£11,000	Ongoing to March 2011	GREEN - All sessions delivered
1.3	To promote the involvement of residents and partner agencies in the Safer Neighbourhood Panels and to attend and provide information and advice at Safer Neighbourhood Panel meetings.	Safer Neighbourhood Panels to have agreed objectives reflecting local priorities	WER – Support from Community Safety Team	Safer Neighbourhood Teams Ongoing March 2011	GREEN - All SNTs have developed priorities
1.4	Use of Youth Service Outreach teams to provide interventions in areas associated with crime and anti-social behaviour by young people	Feedback and evaluation from outreach teams	WER	On going	AMBER – Work will now be undertaken as part of Targeted Youth Service Provision following Youth Service review.
1.5	Increase engagement of members of the public in protecting boroughs parks and open spaces, influencing interventions and developments.	Expand the Friends of Parks scheme to at least 45 groups	WER	On going	GREEN - 55 groups

Actions	Action Summary	Measure of success	Resource Implications	By whom and when	Current Status (Red/ Amber/ Green)
1.6	Develop commissioning mechanisms for the provision of a range of tailored interventions for those at risk of committing anti-social behaviour to divert them from future disorder	Deliver a range of activities including access to vocational qualifications, mentoring and sporting activities	£75,000 provisional budget	March 2011	GREEN - Programme developed and delivered
1.7	Continue to support the provision of successful Youth Council as a way to access representative views of young people in relation to ASB interventions	No. Youth Council Sessions, No. young people engaged, delivery of specific community safety events.	Youth Service resources	March 2011	RED - Will be addressed in 2011/2012
1.8	Provide access to youth uniformed services as part of portfolio of youth diversion initiatives.	Achieve a target of 60 young people participating and completing an Army Cadet Force programme. Increase in number of Volunteer Police Cadets.	£25,000	March 2011	GREEN - Targets met
1.9	Work with the Police and other partners to obtain ASBOs for those individuals committing high levels of offences in the borough and ABCs for those who are involved in lower level Anti-Social and nuisance behaviour.	Increased number of ASBOs and ABCs served.	WER	On going to March 2011	GREEN - ABCs to 31st March 11 27 Issued 49 Active
1.10	Carry out multi agency operations with Police and other partners to detect vehicles and drivers involved in fly tipping, the illegal carriage of waste and other associated infringements.	Coordinate 2 operations in areas identified as fly tipping 'hotspots'	WER	March 2011	AMBER -1 operation carried out in February 2011.

Actions	Action Summary	Measure of success	Resource Implications	By whom and when	Current Status (Red/ Amber/ Green)
1.11	Reduce incidents of fly-tipping across the borough	Reduction of incidents of fly-tipping from 2,516 in 2009/2010 to under 2,500 in 2010/2011	WER	Ongoing	AMBER 2886. Reporting arrangements in Q1 and Q2 led to exaggerated recording of incidents. In Q3 and Q4 methodology reverted to that used in previous years.
1.12	Reduce the number of streets within the borough that are assessed as coming below standards for graffiti and fly-tipping.	Graffiti – Ensure no more than 3% of streets are assessed as below standards. Fly-posting – Ensure no more than 1% of streets are assessed as below standards	WER	Ongoing	GREEN – 2.3% GREEN – 1%
1.13	Continue to provide effective security provision within the borough's parks and open spaces.	Satisfactory delivery and contract monitoring of security contracts and targets met. Park user satisfaction feedback.	WER	On going	GREEN – 34 priority incident reports including 1 motorbike, 5 underage drinking, 3 drug related, 2 drunks, 1 assault/robbery
1.14	Pilot use of Wardens within the borough's town centres to reduce anti-social behaviour and enviro-crime	Deliver proof of concept pilot of warden patrols within town centres.	WER	Ongoing to November 2010	GREEN - 2 eve/week plus day during wk to end Jan 11

Prevention - Priority Area 2

Improving Safety on the Roads And Safety On Public Transport

Actions	Action Summary	Measure of success	Resource Implications	By Whom & When	Current Status (Red/ Amber/ Green)
2.1	Implement a programme of accident reduction measures in key locations.	<ul style="list-style-type: none"> Reduced no. of people killed/seriously injured in road accidents (no more than 121 in 2010) Reduced no. of people slightly injured in road accidents (no more than 739 in 2010) Reduce no. of children killed/seriously injured in road accidents (no more than 13 in 2010) 	WER	On going	<p>GREEN – <i>Actual Figure 90</i></p> <p>Actual Figure 726</p> <p>Actual Figure 5</p>
2.2	Identify and prioritise locations for accident reduction measures in 2011/2012				
2.3	Deliver a programme of skid resistant road surfacing to improve safety				
2.4	Develop and deliver a programme of training and awareness for people with learning disabilities in using public transport.	Launch of training and delivery of training sessions, individual session evaluation	WER	August 2010	<p>GREEN - A travel training programme has been piloted: <i>Theory training sessions:</i> <i>Marjorie McClure School - 17 individuals participated</i> <i>The Glebe School - 7 individuals participated</i> <i>Practical training sessions - 13 individuals participated</i></p>

Prevention - Priority Area 3

Delivering Effective Business Regulation And Trading Standards Service

Actions	Action Summary	Measure of success	Resource Implications	By Whom & When	Current Status (Red/ Amber/ Green)
3.1	Undertake primary Inspections of Food Premises and Workplaces. Target resources on zero star food businesses and category A workplaces premises.	Undertake 900 food safety inspections. Achieving 100% inspections of high risk businesses (A and B rating) 50% Reduction in number of food businesses being rated as zero star at 1 st April 2010.	WER	Food Safety Team March 2011	GREEN - 962 inspections (96%) GREEN - 100 % category A inspected GREEN - 100% of Zero star businesses inspected. 95% Reduction of Zero rated
3.2	Facilitate the delivery of local Business Forums by providing 'face to face' advice relating to business regulatory services. Attendance at 2010/11	Attend up to 5 events	WER	Food / HSW and Licensing Teams March 2011	GREEN - 5 Events attended
3.3	Undertake food sampling as part of meeting requirements of food safety team action plan for 2010/11 and London sector programmes for 2010/11.	Support up to 7 coordinated food sampling projects. Take appropriate follow up action/publish the results	WER	On going	GREEN - 9 Projects undertaken
3.4	Support the Pub Watch scheme in 2010/11 as a key part of engaging local licensed premises in compliance with Licensing requirements.	Licensing Officer to attend 90% of pub watch meetings	WER	Ongoing	GREEN - 100% attended

Actions	Action Summary	Measure of success	Resource Implications	By whom and when	Current Status (Red/ Amber/ Green)
3.5	Ensure the implementation of Infectious Disease controls including those relating to food poisoning investigations in accordance with new 2010 legislation.	Implement new Public Health infectious disease regs with HPA.	WER	Food Safety Team March 2011	GREEN - Implemented
3.6	Engage with police and other partners through training and advice and deliver a programme of talks to vulnerable consumers and partners.	Number of sessions delivered	WER	Ongoing	GREEN - 40 talks
3.7	Continuation and expansion of Best Bar None scheme within borough's licensed premises	Run 2nd BBN in Bromley Town Centre. Extend to Beckenham Town Centre	£15,000	External contractor will run the scheme Dec 2011	GREEN - BBN extended to Beckenham. 2011- Extended to Orpington
3.8	Increase the engagement of local business and traders in activity within our town centres	Number of Business Forums, engagement of local businesses etc.	WER	Ongoing	GREEN - 100% attendance re. 'Boost your Business' Forums
3.9	Deliver quarterly preventative advice and guidance as part of Business Advice Newsletter 'Business Matters' re. regulatory services	Production of e-newsletter to 2000 business quarterly	WER	Edited by Head of Food, Safety and Licensing	GREEN - 4 electronic Newsletters
3.10	Implement a programme of risk based inspections and projects to ensure the health safety and welfare of people who work in the Borough or visit the Borough	Undertake 150 inspections of work places achieving 100% of risk A premises Support the London wide Violence at work project.	WER	Health and Safety Team had 2 fte's for 10/11. Work plan was based on 3fte. Resources targeted to complaints and accident investigations	GREEN - Revised risk based inspection scheme implemented 210 accidents assessed 48 investigations 125 complaints s investigated 10% high risk inspections undertaken

Prevention - Priority Area 4

Reducing Drug And Alcohol Problems

Actions	Action Summary	Measure of success	Resource Implications	By Whom & When	Current Status (Red/ Amber/ Green)
4.1	Visits to licensed premises regarding advice and to check on licence condition adherence e.g. 'Challenge' policy etc.	<p>Deliver Challenge 25 packs to all licensed premises</p> <p>% of premises complying with challenge policy conditions after 1 Oct 2010</p> <p>Number of premises visited as part of programme of visits to licensed premises as agreed by GP & L Committee</p>	Existing resources	<p>TS July 2010</p> <p>Licensing Team March 2011</p> <p>Team reduced by 1 fte Jan to March</p>	<p>GREEN – Packs delivered</p> <p>GREEN – Current compliance rate 90%</p> <p>Green - 32 of 25 Club premises completed as part of Club project</p> <p>Amber 33 (of up to 50) high risk licensed premises visited for compliance</p>
4.2	Continue to equip young consumers with knowledge of the dangers relating to alcohol and tobacco consumption through the Junior Citizen scheme 2010	<p>At least 2,600 young people attend scheme.</p> <p>Individual and school evaluation.</p>	WER	Community Safety Team March 2011	GREEN – Target met
4.3	To maintain levels of intelligence-led test purchase operations of age restricted products (inc. alcohol and tobacco)	Carry out 10 test purchase campaigns	Existing and via external funding	TS March 2011	GREEN - completed

Actions	Action Summary	Measure of success	Resource Implications	By whom and when	Current Status (Red/ Amber/ Green)
4.4	Continue to support the provision of Service User Forum within borough's drug and alcohol treatment system.	Findings of review of service user engagement implemented. Service users engaged and represented in decision making groups for drug services	WER	DAT Team	GREEN – New service for user engagement identified and commissioned.
4.5	Deliver new Drug and Alcohol Education Guidance in association with borough's schools.	Ensure 100% of schools complying with formal guidance in delivery of drug and alcohol education.	WER	DAT Team	GREEN – Guidance delivered to all schools
4.6	Encourage reporting of community concerns in relation to harm caused by Crack Houses.	Numbers of reports received relating to Class A drugs and Anti-Social behaviour	WER	Ongoing	GREEN – 4 closures. 2011 'Enough is Enough' campaign in 2011 and number of drug dog operations in licensed premises.
4.7	Undertake review of provision of support services for parents and carers of problematic drug and alcohol users.	New model proposed and implemented	WER	DAT Team	GREEN – Incorporated into commissioning plan

Prevention - Priority Area 5

Tackling Domestic Abuse And Abuse of Vulnerable Adults

Actions	Action Summary	Measure of success	Resource Implications	By Whom & When	Current Status <i>(Red/ Amber/ Green)</i>
5.1	Provide One-Stop-Shop for victims of domestic abuse to access advice, guidance and support.	Target of 90 women participating and completing Freedom Programme. Provide advice and guidance to a min. of 600 residents.	Domestic Abuse Strategy Coordinator time	March 2011	GREEN – targets met
5.2	Continue to provide “self-help” service for survivors of domestic abuse building skills for continuing progress.	Delivery and evaluation of pilot programme of education with pupils of Glebe School. Ensure a minimum of 12 of survivors are engaged in the service at any one time.	WER	September 2010	GREEN – forward plan for accessing Big Lottery Funding in 2011/2012
5.3	Deliver training programmes for front line staff to improve identification and referral of cases of domestic abuse. Deliver Bromley Safeguarding Adults Conference - focus on improving front-line awareness of safeguarding and crime prevention issues.	Minimum of 140 staff attend domestic abuse training events. Number of delegates/range of agencies represented	Domestic Abuse Strategy Coordinator time. £3,000	March 2011	AMBER – Training course reviewed and new programme booked for 2011/2012
5.4	Multi-agency staff to have access to training in the use of the Barnardos Risk Identification and Risk Assessment Matrix to safeguard children living with domestic violence. Improve reporting mechanisms (both formal and informal) to provide more accurate picture of abuse/bullying relating to issues such as disability, race, sexuality etc.	Up to 60 staff to be trained 10/11 programme. BSCB Audit indicates use of RIM and RAM in Common Assessment Framework. Develop/deliver awareness and education campaign for people experiencing bullying on public transport	£4,000	Bromley Safeguarding Children Board 3* sessions in planned training programme Awareness sessions from Sept. 2010	GREEN – 62 staff trained

Prevention - Priority Area 6					
Reducing Acquisitive Crime					
Actions	Action Summary	Measure of success	Resource Implications	By Whom & When	Current Status (Red/ Amber/ Green)
6.1	Reduce the number of first time entrants to the criminal justice system.	Reduction in First time entrants by 2% year on year Delivery of effective triage service at custody suite.	TBC	Ongoing July 2010	GREEN Triage operational and 152 young people provided with service
6.2	Undertake a more targeted approach to proactive rogue trader 'Enid' operations to ensure checks are made on builders and traders operating in 'hot spots' within the borough. Continue to encourage the active participation of Bromley residents in the identification of Rogue Traders/ Distraction Burglaries through talks to groups, media campaigns and partnership working.	Complete 10 proactive rogue trader days (Operation Enid) "Ma Kelly's Doorstep" theatre productions – Numbers of older people attending, individual evaluation forms.	£2,000	TS March 2011 One pan borough event delivered before October 2010	GREEN – completed GREEN – "Ma Kelly's Doorstep" productions – 130 older people attending,

Actions	Action Summary	Measure of success	Resource Implications	By whom and when	Current Status (Red/ Amber/ Green)
6.3	Provide a rapid response service to all level 1 complaints and seek to disrupt activity and take enforcement action where appropriate. Engage with police and other partners through intelligence sharing, education and advice.	No. of Rapid Response calls and responses; no. of judicial disposals including undertakings, cautions and prosecutions. Monthly Tactical Assessment with direct taskings for partner agencies.	WER Senior Crime Analyst Input	TS March 2011	GREEN – 56 rapid response and disruptions; £580,000 saved; 73 talks to groups and partners
6.4	Commission increased provision of target hardening (locks, spy holes, window locks etc) interventions for those residents assessed as vulnerable. Actively promote the advantages of Neighbourhood Watch and other forms of “neighbourliness” within communities, including projects such as the Nominated Neighbour Scheme.	Number of beneficiaries of Safer Bromley Van to be at least 545 in 2010/2011. Increase Neighbourhood Watch groups within borough by 2%. Increase in Street Friends projects. Increase in membership of Safer Neighbourhood Panels	£32,000 Safer Bromley Partnership. Safer Neighbourhood Development Worker Input	March 2011	GREEN – 552 beneficiaries at year end GREEN – Friends projects increased
6.5	Launch targeted Over 70’s Project to provide assessment, advice and intervention to residents over the age of 70 years of age who wish to access services.	Number assessments made and interventions given. Pilot to work on 5 assessments in two quarters.	WER	Community Safety Team October 2010	AMBER - 3 assessments undertaken
6.6	Ensure that the principles of Secure by Design are incorporated into the decision making process with regard to new building projects/ developments	Crime Prevention Design Adviser input obtained in relation to planning applications for new developments.	WER	On going	GREEN – Planning agreement to take advice from Crime Prevention Design Advisors ongoing

ENFORCEMENT

An increased use of enforcement activity in a targeted, timely and effective manner to improve public safety by reducing crime, disorder, anti-social behaviour and problematic drug and alcohol use.

Lead Service:

Issues:

Enforcement is a vital element of our activity. The consequences of criminal and Anti-Social behaviour should be clear, thus maintaining the integrity of our interventions.

It is our expressed aim to show no tolerance for illegal and Anti-Social Behaviour and to utilise our powers to apprehend and punish offenders. This is essential in the maintenance of acceptable standards of public health & safety and to tackle anti-social behaviour.

Not only does enforcement activity lead to the effective punishment and bringing to justice of offenders it should, when implemented appropriately, create a meaningful deterrent to potential offenders and provide reassurance to the law-abiding community.

Key Links to Other Strategic Documents

- Building a Better Bromley
- LBB Children and Young People Portfolio Plan
- Youth Crime Action Plan
- Children & Young People’s Plan
- Environment Portfolio Plan
- Safer Bromley Partnership Community Safety Strategy
- Drug Action Team Plans
- Domestic Abuse Strategy
- LBB Licensing Policy
- Adult & Community Portfolio Plan
- Anti-Social Behaviour Strategy

Enforcement - Priority Area 1

Reducing Anti-Social Behaviour, Nuisance And Enviro-Crime

Actions	Action Summary	Measure of success	Resource Implications	By whom and when	Current Status (Red/ Amber/ Green)
1.1	Ensure compliance with all orders and take formal action for all breaches of orders.	Improved case mgt. and monitoring. Refer 100% of actionable breaches in conditions of ASBOs for Court action.	WER	On going to March 2011	GREEN – 100%
1.2	Respond to all complaints of Anti-Social behaviour and take formal action to enforce compliance.	Develop and launch a customer service charter in line with Home Office minimum standards	Cost implication for producing promotional material, etc	October 2010	GREEN – Home Office Consultation Proposals noted
1.3	To take formal action to control noise and other nuisances in all cases where informal negotiation has been unsuccessful.	Increase number of notices served and seizures of noise generating equipment where noise notices are breached.	WER	On going to March 2011	GREEN –Bromley Noise strategy 2010-2013 adopted. 4 Noise prosecutions publicised. AMBER – New content. To be uploaded June 2011 onto web pages
1.4	Extend the procedure for serving Fixed Penalty Notices (FPNs) including the issue of FPNs for noise nuisance for licensed premises and noisy parties in domestic dwellings, and other enviro-crime infringements including dog fouling across the borough.	Increased number of fixed penalty notices served	WER	October 2010	RED – FPN procedure for noise not yet introduced as plans to review OOHs service 2011/12

Enforcement - Priority Area 2

Delivering Effective Business Regulation And Trading Standards Service

Actions	Action Summary	Measure of success	Resource Implications	By Whom & When	Current Status (Red/ Amber/ Green)
2.1	Continue with the 'zero star' food premises enforcement and education programme to improve levels of compliance by food businesses with relevant food hygiene legislation.	50 % Reduction in number of food businesses being rated as zero star at 1 st April 2010	WER	On going	GREEN – 95% reduction
2.2	More resources from within the team will be directed at problem traders (Category X traders)	Number of category x investigations; number of judicial disposals including assurances and undertakings given by problem traders	Existing resources	TS March 2011	GREEN - 35 judicial disposals – cautions, assurances and prosecutions
2.3	Enforcement of “Special Treatment” licences	Implementation of the Approved therapist scheme Ensure capability to receive, process applications and issue badges	WER	March 2011	GREEN – Scheme commenced. Full implementation Mar 12. All premises written to and College engaged
2.4	Undertake targeted investigation of work related accidents and incidents / complaints and take proportionate enforcement action	Apply the HSE accident / incident selection criteria to all reported accidents and incidents. Undertake investigations and take proportionate enforcement action. No. of accidents / complaints received / number investigated / outcome	WER	March 2011	GREEN – Revised risk based inspection implemented 300 accident reports assessed, 150 investigated 225 complaints investigated

Enforcement - Priority Area 3

Reducing Drug And Alcohol Problems

Actions	Action Summary	Measure of success	Resource Implications	By Whom & When	Current Status <i>(Red/ Amber/ Green)</i>
3.1	In partnership with the Police we will take decisive action to use our powers to close down "Crack Houses".	Number of closures under powers to take action on "Crack Houses"	WER	On going	GREEN – 4 closures
3.2	Ensure that a range of interventions are delivered to disrupt the use and sale of illegal drugs within our town centres.	Number of deployments of Ion Track detector. Number of deployments of drug detection dogs.	TBC	On going	GREEN – Ongoing enforcement action.
3.3	Following the 2010 launch of the 'Challenge 25' campaign a tough enforcement approach will be taken involving Prosecution, Licence Review or formal caution against those identified as having sold alcohol and tobacco to minors.	Proportion of formal cautions/ prosecutions and reviews	WER	TS March 2011	GREEN – Policy implemented
3.4	Investigate and take proportionate action against those identified as repeatedly flouting Smokefree legislation.	Number of complaints or reported breaches resulting in warning/ prosecution	WER	On going	GREEN – Informal action only to date

Enforcement - Priority Area 4					
Tackling Domestic Abuse And Abuse of Vulnerable Adults					
Actions	Action Summary	Measure of success	Resource Implications	By Whom & When	Current Status (Red/ Amber/ Green)
4.1	In association with the Domestic Abuse Advocacy Project, ensure that the conviction rate for Domestic Violence perpetrators is increased.	Ensure a rate of at least 35%	TBC	On going	GREEN – 93% conviction rate at year end
4.2	Encourage the increased reporting of cases of Domestic Violence, providing greater accessibility to reporting and decreasing the associated stigma.	Ensure a minimum of 3,400 reports	TBC	Ongoing	GREEN
4.3	In partnership with the Police, increase the Sanctioned Detection Rate and arrest rate for offences of Domestic Abuse.	TBC	TBC	Ongoing	GREEN – SD Rate of 48%, Arrest Rate of 80%

Enforcement - Priority Area 5					
Reducing Acquisitive Crime					
Actions	Action Summary	Measure of success	Resource Implications	By Whom & When	Current Status (Red/ Amber/ Green)
5.1	Disruption of rogue traders	Number of disruptions and money saved	WER	TS March 2011	GREEN – 56 disruptions £580,000 saved
5.2	Disruption of Counterfeiters and illicit tobacco dealers	Regular policing of boot sales and action on intelligence received	WER	TS March 2011	GREEN – all boot fairs policed – 2 seizures with HMRC
5.3	Asset Recovery programme	Investigate all trigger cases	WER	TS March 2011	GREEN – 1 confiscation pending

REASSURANCE

Ensure that an increasing proportion of the borough's residents feel that the borough is a safe place to live and express satisfaction with the performance of the Local Authority and Police.

Lead Service:

Issues:

Bromley is one of the safest boroughs in London and we have made significant progress in increasing the number of people who report they feel the borough is safe place to live.

The fear of crime is a very important measure and the Portfolio is committed to providing reassurance and to continuing to reduce the extent to which people think crime and disorder is a problem in the borough.

In order to deliver reassurance, it is of vital importance to develop trust and confidence in the services that are delivered. We will continue to strive to ensure that residents are satisfied with and have confidence in the services we deliver.

Key Links to Other Strategic Documents

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- Drug Action Team Plans
- Domestic Abuse Strategy
- LBB Licensing Policy
- Adult & Community Portfolio Plan
- Anti-Social Behaviour Strategy

Reassurance - Priority Area 1

Reducing Anti-Social Behaviour, Nuisance And Enviro-Crime

Actions	Action Summary	Measure of success	Resource Implications (Cost / resources needed- Staffing and Financial)	By Whom & When	Current Status (Red/ Amber/ Green)
1.1	Further increase the number of deployments of the mobile CCTV cameras including both CCTV vehicles.	Achieve 80 deployments	WER	Ongoing to March 2011	AMBER - 34 (current negotiations with other LAs)
1.2	Invest in expansion and deployment of volunteer Street Pastors on partnership with local faith groups.	At least one new team of Street Pastors Operational within the borough	WER	Before September 2010	GREEN
1.3	Continue to provide appropriate publicity and advice and information for the public when ASBOs are granted by the Courts.	Ensure that Publicity Protocol is implemented in 100% of ASBO Cases	WER	Ongoing to March 2011	GREEN
1.4	Celebrate contribution made by young people and undertake targeted publicity and promotion work to challenge assumption that young people are a problem.	TBC	WER	On going	GREEN

Reassurance - Priority Area 2

Delivering Effective Business Regulation And Trading Standards Service

Actions	Action Summary	Measure of success	Resource Implications	By Whom & When	Current Status (Red/ Amber/ Green)
2.1	Continue with the Scores on Doors initiative including the publication of Food Hygiene rating of food premises on the website. Explore the feasibility of aligning the Bromley's (London wide) scheme with the proposed 2010 National Scheme	100% or scores available on the Scores on doors website	WER	On going	GREEN - 100% available on line
2.2	Deliver quarterly preventative advice and guidance as part of Business Advice Newsletter 'Business Matters' re. regulatory services	Production and electronic delivery of quarterly newsletter to 2000 business in borough	Existing resources	In House Edited by Head of Food HSW and Licensing	GREEN - target met 4 issued produced
2.3	Continue to work in partnership in Lead Authority Scheme and explore the possibility of a Primary Authority relationship together with any associated income generation	Number of meetings under the Lead Authority scheme Explore the possibilities for the establishment of a 'Primary Authority Partnership	WER	On going	GREEN - Allied Carpets - Lead Auth, 6 meetings. No Primary Authorities to date
2.4	Work with businesses to ensure that feedback from enforcement and compliance activity is used to inform future service development decisions. (NI 182)	Achieve a standardised score of 80%	WER	On going	GREEN - Annual data. Survey completed & standardised score calculated 88%

2.5	Continue to work with the Corporation of London Animal health inspectors to maintain controls in reducing the risk of animal disease outbreaks and responding effectively when they occur	Maintain the current level of compliance with NI 190 (Level 2)	WER	Ongoing	GREEN – Maintained. Std Licensing conds for animal welfare businesses adopted; 21 animal welfare businesses inspected
2.6	Support businesses by providing easily accessible information on the Bromley Website	Make the Health and Safety Handbook available on line	WER	Health and Safety Team New website delayed	AMBER – Scheduled for mid 2011

Reassurance - Priority Area 3

Reducing Drug And Alcohol Problems

Actions	Action Summary	Measure of success	Resource Implications	By Whom & When	Current Status (Red/ Amber/ Green)
3.1	Continued promotion of the expanded Best Bar None scheme in 2010/11 as a “quality mark” for customers and equipping them with the information to make informed choices,	Number of pubs assessed, (up to 24) number of premises meeting the BBN standard (up to 20)	£15,000	External contractor will run the scheme	GREEN – To be continued into 2011
3.2	Active promotion of Best Bar None scheme as a “quality mark” for customers, equipping customers with the information to make informed choices.	Publicity issued to include Press Release, Website Awards /certificates and plaques	WER	Licensing Team March 2011	GREEN – Publicity produced- video & press articles. Target to increase no of participants for 2011.
3.3	Provision of publicity, advice and support to communities in the aftermath of Crack House Closures	Ensure that publicity is distributed in all cases of Crack House closure	WER	On going	GREEN

Reassurance - Priority Area 4

Tackling Domestic Abuse And Abuse of Vulnerable Adults

Actions	Action Summary	Measure of success	Resource Implications	By Whom & When	Current Status (Red/ Amber/ Green)
4.1	Provision of training and awareness programmes in order to reduce the stigma of reporting domestic abuse.	Deliver training to a minimum of 150 individuals.	WER	Ongoing to March 2011	AMBER – Training course reviewed and new programme booked for 2011/2012
4.2	Provide active publicity of increases in reporting and conviction rates as means to provide reassurances that cases are taken seriously and achieve positive outcomes.	Regular publicity produced highlighting positive steps in reducing harm cause by domestic abuse.	WER	Ongoing to March 2011	GREEN
4.3	Provide advice and guidance to the borough's older population by delivering advice, guidance and support interventions.	Awareness sessions and targeted crime prevention advice	WER	On going	GREEN
4.4	Engage local media and innovative means of communication to deliver key messages that reassure victims of the importance of reporting domestic abuse.	Deliver at least two targeted publicity campaigns within the year to encourage uptake of services	WER	Ongoing to March 2011	GREEN

Reassurance - Priority Area 5**Reducing Acquisitive Crime**

Actions	Action Summary	Measure of success	Resource Implications	By Whom & When	Current Status (Red/ Amber/ Green)
5.1	Deliver information and advice talks to frontline staff and targeted groups across the borough	Target of 50 talks per year to vulnerable groups and partners	WER	TS March 2011	GREEN – 40 talks
5.2	Develop a protocol to ensure a more rounded service is delivered to victims of doorstep crime. Introduce safeguards to check that victims have been signposted to other appropriate services such as Adult Safeguarding, Victim Support and Age Concern	All rogue trader staff to receive adult safeguarding training; minimum standards procedure for response to vulnerable victims	WER	TS October 2010	GREEN – All TS staff trained
5.3	Engage media to deliver local and regional messages on doorstep crime.	Quarterly media alerts	WER	TS March 2011	GREEN – 2 Media alerts plus publicity following successful prosecutions
5.4	Develop and deliver a programme of high profile deployment of offenders undertaking unpaid work (Payback) as part of implementation of Justice Seen, Justice Done programme.	Number of offender teams deployed	WER	On going	GREEN
5.5	Use of restorative justice at YOT	TBC	WER	On going	GREEN

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Report No.
RES11049

London Borough of Bromley

Agenda
Item No.

PART 1 - PUBLIC

Decision Maker: Public Protection and Safety PDS Committee

Date: 17th March 2010

Decision Type: Non-Urgent Non-Executive Non-Key

Title: WORK PROGRAMME 2011/12

Contact Officer: Helen Long, Senior Democratic Services Officer
Tel: 020 8313 4595 E-mail: Helen.Long@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Resources

Ward: All

1. Reason for report

This report provides an opportunity for the Committee to consider its work programme and make any necessary adjustments.

2. **RECOMMENDATION(S)**

2.1. **That the Committee considers its work programme and indicates any changes that it wishes to make.**

Corporate Policy

1. Policy Status: Existing policy. "Building a Better Bromley"
 2. BBB Priority: Excellent Council.
-

Financial

1. Cost of proposal: No cost
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £476,706 (2009/10)
 5. Source of funding: Existing budgets
-

Staff

1. Number of staff (current and additional): There are 14 posts in the Democratic Services Team (11.89 fte, of which 10 fte are dedicated to committee support).
 2. If from existing staff resources, number of staff hours: Maintaining the Committee's work programme takes less than an hour per meeting.
-

Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is not applicable. This report does not involve an Executive decision
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is primarily for the benefit of Members of the Committee, to enable them to plan their future meetings.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

- 3.1 This report presents the Committee's updated work programme – see **Appendix 1**. The Work Programme has been updated following the committee's last meeting and includes all dates for the 2009/10 Council year. The Council's Policy Development and Scrutiny Toolkit provides guidance and on Selecting Topics (chapter 7) and Setting Work Programmes (chapter 8.)
- 3.2 The Executive and Resources PDS Committee recommends that all PDS Committees should monitor the Council's Forward Plan of Key Decisions for their respective portfolios and use it to identify issues where they could contribute views in advance of Executive decisions being made. The last edition of the Council's Forward Plan was published on 18th December 2009 and the next edition will be published on 15th January 2010.
- 3.3 As part of their work programmes, PDS Committees may appoint Member working groups to carry out reviews of particular issues and develop recommendations for consideration by the Executive and the Portfolio Holder.
- 3.4 The Police and Justice Act 2006 put in place provisions under Sections 19 and 20 for the scrutiny of Crime and Disorder Reduction Partnerships. The bulk of these provisions came into force on 30 April 2009. However, the provisions putting in place a Councillor Call for Action for crime and disorder issues, came into force 1 April 2009. The Committee may wish to review its powers under the Police and Justice Act 2006 from time to time.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous Work Programme Reports

**Public Protection & Safety PDS Committee
Work Programme 2008/09**

30 November 2009

Matters Arising from Previous Meetings

Portfolio Holder Decisions

Witness Session: London Ambulance Service

DAT Annual Report

Young People Substance Misuse Grant

Developing the Noise Strategy

EHTS Enforcement Activity – 6 Month Update

Performance Monitoring

Work Programme

2 December 2009 (Joint with CYP PDS)

Update from the Youth Offending Team

20 January 2010

Matters Arising from Previous Meetings

Portfolio Holder Decisions:

Safer Neighbourhood Grants

Capital Programme

Police and Justice Act 2006: Review of Co-opted Members

Feedback on the Ward Security Contract

Update on Payback

Police Presentation to include;

- **The criminal Justice Act 2006**
- **Safer Neighbourhood Teams**
- **Safer Transport Teams**
- **Burglary**

Work Programme

17 March 2010 (joint with ACS)

Matters Arising from Previous Meetings

Portfolio Holder Decisions

Police Update

Public Protection & Safety Portfolio Plan 2009/10

Witness Session: South London and Maudsley NHS Trust

Noise Strategy

Anti Social Behaviour Strategy

Substance Misuse

Update on Recommendations from the Town Centre Review

Annual Scrutiny Report

Work Programme

*(Presentations or major items are in **bold text**)*

1 June 2010

Witness session: Bob Hadley, Federation of Bromley Resident's Associations

Noise Strategy

Operation Payback

Portfolio Holder Address – Aspirations for the coming year

Anti-social Behaviour Strategy

Update on recommendations from the Town Centre Review

Annual Report from the Safer Bromley Partnership

6 July 2010

Witness Session: Broomleigh Housing Association

Scrutiny of the SBP

14 September 2010

Witness Session: Bromley Community Engagement Forum

Update on the Youth Offending Team

26 October 2010

Witness Session: Youth Council

Report on the role of Trading Standards/Environmental Health

14 December 2010

1 February 2010

22 March 2010

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PUBLIC PROTECTION AND SAFETY DEPARTMENT FORWARD PROGRAMME 2011-2012

Report Title	Report Author	Pre-Scrutiny (Y/N)	Referred		Information	Deadline to Helen Long
			From	To		
Public Protection and Safety Policy Development and Scrutiny Committee 28th June 2011						
Matter Arising from Previous Meetings	HL	No				
Portfolio Holder Decisions	HL	No				
Schedule of visits	CN/HL	No				
Work Programme	HL	No				
Budget Report	CM	Yes				
Enforcement Activity – 6 month month update	CD	Yes				
Co-opted members.	HL	No				
CCTV	CD	Yes				
Public Protection and Safety Policy Development and Scrutiny Committee 26th July 2011						
Matter Arising from Previous Meetings	HL	No				
Portfolio Holder Decisions	HL	No				
Schedule of visits	CN/HL	No				
Work Programme	HL	No				
Budget Reports	CM	Yes				
Scrutinise the Partnership Budget						
Children and Young People Policy Development and Scrutiny Committee 29th November 2011 (members to attend for the first item)						
Youth Offending team Annual Report	CN/KW					Report to Philippa Stone
Public Protection and Safety Policy Development and Scrutiny Committee 20th September 2011						
Matter Arising from Previous	HL	No				

Report Title	Report Author	Pre-Scrutiny (Y/N)	Referred	Information	Deadline to Helen Long
Meetings					
Portfolio Holder Decisions	HL	No			
Schedule of visits	CN/HL	No			
Work Programme	HL	No			
Budget Reports	CM	Yes			
Work Programme	HL	No			
Safer Bromley Partnership					
Public Protection and Safety Policy Development and Scrutiny Committee					
25th October 2011					
Matter Arising from Previous Meetings	HL	No			
Portfolio Holder Decisions					
Schedule of visits	HL	No			
Work Programme	HL	No			
Budget Monitoring	CM	Yes			
Elderly Protection					
				Scrutinise. Involve Police, Domestic Violence Unit, Rogue traders, vulnerable adults team, Victim Support, elderly protection team and Age UK..	

Report Title	Report Author	Pre-Scrutiny (Y/N)	Referred	Information	Deadline to Helen Long
Public Protection and Safety Policy Development and Scrutiny Committee 22nd November 2011					
Matter Arising from Previous Meetings	HL	No			
Portfolio Holder Decisions					
SBP Agenda		No			
Schedule of visits	HL	No			
Work Programme	HL	No			
Safer Bromley Partnership					
Public Protection and Safety Policy Development and Scrutiny Committee 24th January 2012					
Budget Monitoring	CM	Yes			
Matter Arising from Previous Meetings	HL	No			
Portfolio Holder Decisions					
Schedule of visits	HL	No			
Work Programme	HL	No			

Report Title	Report Author	Pre-Scrutiny (Y/N)	Referred	Information	Deadline to Helen Long
Public Protection and Safety Policy Development and Scrutiny Committee 13th March 2012 (joint meeting with ACS starting in the Council Chamber at 6pm)					
Safer Bromley Partnership Budget					
Strategic Assessment					
Beckenham and West Wickham Town Centre Working Party update					

Other Items to be scheduled
Integrated offender management/probation
Bethlam Hospital
Presentation by Baseline
Police Updates
Sharing resources with other Boroughs
Witness sessions: Mentoring Residents Associations Neighbourhood Watch